

Strumpshaw Parish Council

Minutes

Tuesday 20 July 2021 at 7 pm in Strumpshaw community hall, Mill Road, Strumpshaw, Norwich, NR13 4FS

Present: Maureen Hammond (Chairman), Paul Dexter (Vice Chairman), Sheila Ashford, Tina McAuley,

In attendance: Hilary Hammond, Megan Wilby

Councillor Grant Nurden - Broadland District Council

**Sarah Cartwright, Lynda Hunt, Bob Hunt - Community Hall Committee
Members of the public - 4**

1. To notice of the resignation of Councillor Eric McCormick

It was noted that Eric McCormick had resigned from the Parish Council as he had moved from the village. Maureen Hammond said she would write to thank Eric McCormick who had provided really good advice on a number of issues.

2. Apologies for absence

Apologies were received from Martin (Olly) Page, David Varley and from Councillors Andrew Proctor and Sue Prutton.

3. Declarations of interest in items on the agenda

There were no declarations of interest.

4. Approving the minutes

Approval of the minutes of 18 May 2021 was proposed by Paul Dexter, seconded by Sheila Ashford and agreed unanimously.

5. Matters arising not on the agenda

Planning

It was noted that there had been no decision on the pig rearing buildings at Hassingham.

Broadland District Council were having further discussions about the events at Ha Ha Farm and had said they would let Sheila Ashford know when there was any further news.

The Old Post House planning application had been given full approval.

The clerk was asked to contact Ben Bethell to see if he had spoken to Ernest Hoyos.

The issue of mobile food outlets at the community hall would be referred to the Community Hall Committee.

6. Correspondence

Maureen Hammond reported that three complaints had been received that Pack Lane was overgrown and so very difficult to use. This had been reported to Norfolk County Council and to Andrew Proctor. Maureen said that if more people complained direct to Norfolk County Council it would make it more likely that the work would be carried out. A number of signposts were in need of mending / replacing and these had also been reported.

7. Review of flooding at Norwich Road and Hemblington Road

Maureen Hammond said Rob Kelly, Regional Network Manager, Anglian Water had agreed to attend the meeting but had not been able to at the last moment.

Maureen said the Parish Council didn't have authority to do anything but could act as a sounding board for parishioners and give them the opportunity to put their views forward. Anglian Water had in February 2021 said they would provide a communication within 12 weeks on their progress but hadn't done so. That morning a parishioner had shared a folder of evidence of problems with sewerage at their house going back to 1970. Maureen suggested that, with the individual's permission, a dossier of facts about the flooding in the village should be sent to the Member of Parliament. This was proposed by Paul Dexter and seconded by Sheila Ashford. Maureen asked that parishioners pass all the information they had to the Parish Council by Friday 20 August. She said that while Rob Kelly and Andrew Proctor had not attended the Parish Council was trying to be proactive and support the parishioners.

Rob Kelly had sent a written report and this was set out below:

As you are aware Strumpshaw is on the list of the top 16 flooding locations as part of the Norfolk Strategic Flooding Alliance to be resolved and as I said at a previous meeting; it remains a top priority for Anglian Water. The lead agency for the joint scheme is Norfolk County who have been facilitating meetings monthly; I said I would attend on our collective behalf to update further and you'll see from my note below the joint statement I shared back at the end of June with the plan for our schemes.

Attached is a map showing where we have been working together as we have identified issues with both the AW and NCC systems, we are working through these to resolve the issue of surface water getting in to the foul system.

At tonight's meeting I was going to ask for your assistance in speaking to your parishioners about the unflushables we are seeing in the systems which has caused on occasion our pumps to block causing flooding, I'm happy to share some literature on this if it would help?

Apologies again for not being there in person, the next NSFA meeting is on the 26 July where we will update the Alliance also on progress so far along with plan for the schemes highlighted below.

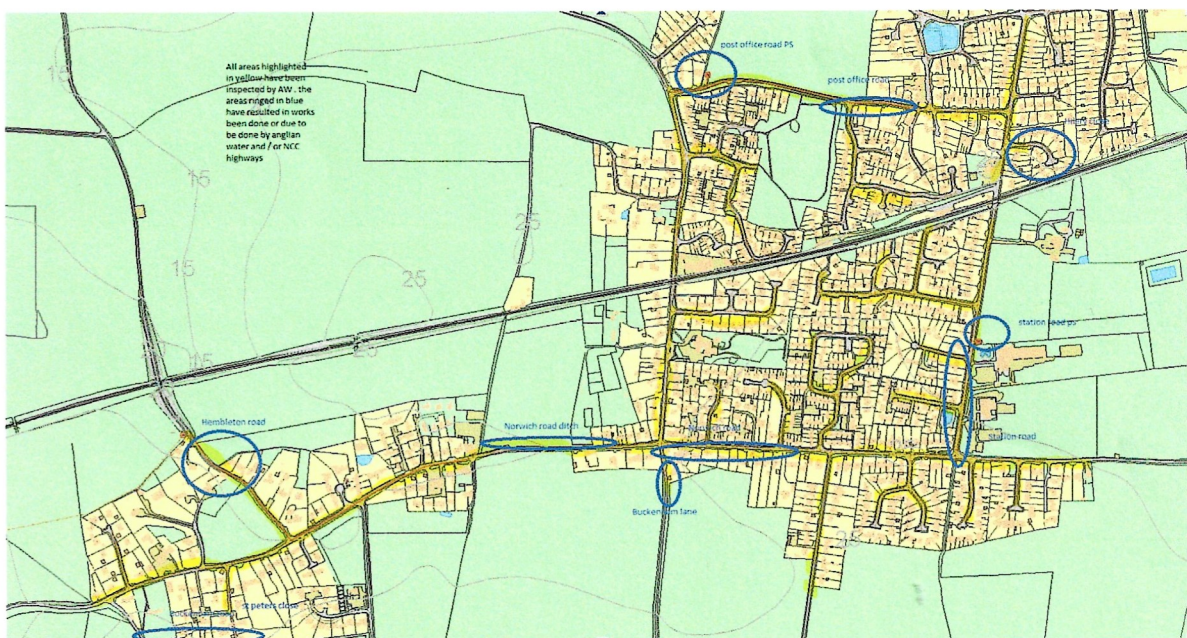
Strumpshaw / Lingwood update

All areas in yellow have had CCTV inspection on main sewer and some highways system - Joint AW and NCC working

Post Office Road pumping station has been surveyed and new rated impellers are due to be fitted by end July, this will hold flows upstream.
Post Office Road SW highways system has been inspected and works to gullies and ditch line to be progressed by NCC Highways
Hilary Close foul sewer broken and allowing soakaway system to drain into it, works raised to repair sewer and NCC Highways to cleanse soakaway system- tbc end of Aug.
Station Road Pumping Station has had rerated pumps recommended - order raised with maintenance team - timescales are end of September.
Station Road sewer has points of infiltration which have been repaired and mass root ingress within sewer has been jetted out along with large fat deposits.
Norwich Road Gullies have been cleansed by NCC highways and work is identified to cleanse ditch running down to Huntsman Pub.
Buckenham Lane infiltration identified in manhole now repaired.
Buckenham road/ St Peters Close Some road gullies to be cleansed by NCC Highways
Hemblington Road Fat deposits removed and pumping station valve work overhaul due imminently - we are still seeing unflushables in the wet well which caused the pump blockage at end of June causing external flooding, please can the PC push resident to only flush the 3p's

Other works

Property level survey ongoing to understand private SW connections to foul system
 Sealing of manhole covers to stop pooling rainwater getting in schedule for end of summer.



Parishioners spoke of the impact on them and the financial cost over a considerable number of years.

One of the parishioners said that she had been told that the pumps would restart automatically after a power cut, there had been two recently in the village but she wanted to know if this was still the case. It was agreed the Parish Council would make enquiries. There had been a sewage flooding incident in Hemblington Road and at Beech Drive that weekend.

8. An opportunity for the public to ask questions about matters on the agenda

No other questions were raised.

9. Reports from County and District Councillors

Grant Nurden reported on the work of Broadland District Council.

10. Ratifying decisions taken since 18 May 2021

The decision to sell the equipment, including the projector passed on to Strumpshaw Parish Council by Strumpshaw and District Association to Strumpshaw and Hassingham PCC for £60 was ratified. The sale had been agreed by email on 8 June 2021. It had also been agreed that the laptop that had come from SADA would be used by the Community Hall Committee.

11. Finance committee and Community Hall Committee informal meeting 17 June 2021

The report of the informal meeting was noted. The Community Hall Committee would be revising the conditions for hire as a result of the relaxation of Covid restrictions. They would also develop a safeguarding policy. Tina McAuley agreed to be the safeguarding lead for the Parish Council.

12.1 Community hall and northern boundary tree proposal

The Parish Council agreed that the poplar tree should be felled and the lateral branches of the Leylandii be trimmed. It was agreed, with Maureen Hammond using her casting vote, that the quotation from Arborpro Tree services at £1000 plus £200 VAT be accepted.

12.2. Community Hall Committee terms of reference

The Parish Council agreed the terms of reference for the Community Hall Committee.

12.3. Community hall operational report

The community hall operational update was noted. Many small businesses had been using the community hall and the committee was now looking to attract local community activities. This would include the Cuppa Care Bus which aim to reduce some of the loneliness people felt, a session from the local police force to connect with the local community, a Strumpshaw Coffee Break Macmillan Day and an event for the Queens Jubilee.

12.4. Community hall outside space proposal

It was agreed that the Parish Council would accept the quote from Anglia Garden and Landscape to level and grass at areas one, two and three on the plan at £2167 plus VAT.

It was agreed the Parish Council would accept the quote from Anglia Garden and Landscape to provide fences at A, B and gate C as shown on the plan at £933,£1333, the cost of the gate, £117 and £167 plus VAT.

It was agreed the Parish Council would accept the quote from Anglia Garden and Landscape for a further fence at F on the plan at £1050 plus VAT.

It was agreed the Parish Council would accept the quote from Superior Garden Buildings for a shed to be used for storage at £1800 plus VAT.

12.5 Community hall noticeboard signage

The Parish Council authorised the expenditure of £20 to purchase the header board from the community hall and grounds reserve.

13 Litter bin at Buckenham Wood

The Parish Council approved the additional expenditure of £62 for twice-weekly emptying of the litter bin between August and October 2021. This was proposed by Sheila Ashford and seconded by Tina McAuley.

14. Queens platinum jubilee celebrations

The Chairman said it was proposed that Lingwood and Strumpshaw joined together as far as possible to celebrate the Queens Jubilee. It was planned that there would be a beacon at Lingwood on the Thursday, a treasure hunt between the two villages on the Friday, a tea and dance in period dress in the Community Hall on Saturday, finishing with a church service in Lingwood Village Hall followed by a big screen, a picnic and games and fun events for everyone on the Sunday. There would be a further planning meeting on Wednesday, 28 July 2021.

15. Potential Parish partnership proposals

Hilary Hammond reported that this was an opportunity for the Parish Council to make small bids for improvements to things like public rights-of-way, new bus shelters, shelter lights or SAM units. The Parish Council would need to fund 50% of the purchase and it might be possible to apply for a grant for this. It was agreed the Parish Council would look into the possibility of providing a bus shelter.

16. Potential small car park at closed landfill site

The Parish Council had examined Norfolk County Council's proposals for the closed landfill site and were generally very impressed with the work put in and the thought given. The Parish Council felt that the site should be called Strumpshaw Hill Landfill Site. Approval of the scheme was proposed by Sheila Ashford and seconded by Tina McAuley.

17. Planning applications received to 8 July 2021

The Parish Council considered the planning application for The Den, 3 Pack Lane, Strumpshaw 20211093 and agreed their response would be that they had no objections.

18. Finance report

18.1 Review of payments and income against budget

The clerk presented the review of payments and income against budget and said that the finances had become more complicated as a result of there being a number of reserves. The calculation of the reserves was listed at the end of the document. The clerk checked whether there were any questions about the finances.

18.2 Approval of the payments set out below was proposed by Sheila Ashford, seconded by Maureen Hammond and agreed unanimously. The income was noted.

The following payments were made between the meeting of 18 May 2021 and 20 July 2021.

Payee and purpose	Budget	Amount £
KBS Depot Ltd additional invoice for noticeboard	CH and grounds	175.66
H Gould weekly clean 22 May	CH operational	30
H Gould weekly clean 26 May	CH operational	30
Envirosafe 17 June	CH operational	108
H Gould cleaning 16 June	CH operational	30
British Gas 13 May to 13 June	CH operational	31.85 direct debit
Clerk June salary	Clerk salary	319.29, 80p HMRC tax, ee pension 17.11, er pension 73.09
Broadland DC overpayment Buckenham Wood	Buckenham Wood	210
First class fire protection	CH operational	156
H Gould cleaning 23 June	CH operational	30
H Gould cleaning 30 June	CH operational	30
Envirosafe 1 July	CH operational	108
H Gould cleaning 6 July	CH operational	30

These items to be paid after the 20 July 2021 meeting.

Information Commissioner's office data registration fee	Admin	35
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Clerk July salary	Clerk salary	294.60 including 1.51 expenses. 17.91 EE pension, 73.09 ER pension, .80 HMRC tax
HH refund of purchasers	Admin and Buckenham Wood	58.45 admin, 146.16 Buckenham Wood, total of 204.61

Income

The following income had been received:

From	Budget/ring fenced	Amount £
Broadland DC 12 May 2021	Allotments	543.16
Broadland DC 2 June 2021	Buckenham Woods	1262
Allied Westminster CH insurance reduction	Insurance credit	23.41
Strumpshaw and Hassingham PCC SADA projector sale	Other income	60
Invoice 21/22	CH	50
Invoice 21/20	CH	40
Invoice 21/21	CH	190
Invoice 21/17	CH	108
Invoice 21/16	CH	40
Invoice 21/15	CH	15
Invoice 21/14	CH	20
Invoice 21/10	CH	20
Invoice 21/9	CH	60
Invoice 21/8	CH	150
Invoice 21/4	CH	20
Invoice 21/2	CH	30
Invoice 21/4 allotments	Allotments	12
Invoice 21/3 allotments	Allotments	12
Invoice 21/2 allotments	Allotments	12
Invoice 21/5 allotments	Allotments	12

Polling station hire	CH	180
HMRC VAT refund	VAT	1131.95

18.2 The bank reconciliations were checked and approved by the Chairman.

18.4 To amend the bank signatory

It was agreed that Michael Crowe and Andrew Pinder should be removed as signatories of the Parish Council bank account.

19. Police report

The Clerk reported that the latest figure which was for May 2021 was an incident of violence.

20. To note the date of the next meeting and any items for discussion

The next meeting was due to take place on Tuesday 21 September 2021 at Strumpshaw community hall at 8 pm.



Maureen Hammond
Chairman