

Strumpshaw Parish Council

Minutes

Parish Council Meeting held at 7:30pm. on Tuesday 16 January 2024 at Strumpshaw Community Hall, Mill Road, Strumpshaw, NR13 4FS.

Present: Michael Green (Chair), Will Faulkner, Martin Kentish, Paul Kitley and Tina McAulay.

In attendance: Tanya Rowlandson (Clerk), District Councillor Eleanor Laming, Sarah Cartwright (CHC Chairman), and five members of the public.

1.	<p>Apologies for absence</p> <p>Martin (Olly) Page (approved) and County Councillor Andrew Proctor and District Councillor Jan Davis (noted).</p>
2.	<p>Declarations of interest in any items on the agenda</p> <p>None.</p>
3.	<p>Minutes of the previous meeting</p> <p>It was resolved to approve the minutes of the parish council meetings held on 21 November and 27 November 2023. The minutes were signed by the Chair, MG.</p>
4.	<p>Matters arising</p> <p>21 November 2023 meeting The Chair met with LW on 15 January 2024 and agreed to note on file all 7 points concerning speeding because only 4 were shared at the meeting of 21 November 2023 due to the limited allotted public participation time:</p> <ol style="list-style-type: none"> 1. 20 mph speed limit through the village. 2. Speed cameras manned by the police so that offenders could be penalised. 3. Speed bumps to slow down traffic. 4. Pedestrian footpaths through the length of the village, with stop buttons to cross the road if pavement changes to the other side, and all the way into Brundall. 5. White zig-zag lines either side of road (to keep cars away from cyclists). 6. Reflective tabards/jackets to be worn by cyclists and pedestrians. 7. No parking on pavements. <p>27 November 2023 meeting Planning application ref 2023/3508. Following submission of the Parish Council's comments, an amended planning application notification was received dated 22 December 2023.</p> <p>The Clerk submitted the following response on 4 January 2024 on behalf of the Parish Council "Strumpshaw Parish Council welcomes the amended proposal for the change of car park surface to reinforced grass but remains concerned that the revised proposal appears not to have taken on board</p>

	<p>feedback about the path that has been established by walkers and school children inside the proposed parking area, rather than pedestrians using the grass verge alongside the Buckenham Road”.</p>
5.	<p>Suspend standing order for receipt of reports from County and District Councillors, followed by the public open forum (15 minutes total)</p> <p>Cllr Laming read out highlights from the District Councillor report. The Chair read out highlights of the County Councillor report. Copies of the full reports are attached with these minutes.</p>
6.	<p>Norfolk Net Zero Communities - Jonathan Ward (Norfolk Climate Change Partnership)</p> <p>A copy of the presentation is attached to these minutes.</p> <p>Brundall Ward was selected as one of seven communities across Norfolk to participate in the project.</p> <p>The benefits to the community:</p> <ul style="list-style-type: none"> • Bring support to the Parish • Create connections in the community • Be linked to funding, finance, and training opportunities • Parish needs can be voiced • Help more local households make changes to improve energy efficiency, energy costs, and comfort • Help find appropriate transport options for local people • Chance to shape a support service to work for rural communities • Explore community owned/operated solutions <p>There will be community engagement events at local venues. It does not cover capital or other direct cash grants to communities; however, the project will connect households and the wider community to existing grants, funding and, importantly, local businesses having the technical knowledge and skills to deliver the service their community. The project is working with other projects and initiatives to bring more benefits to communities.</p>
7.	<p>SAM2 and speeding update and to review SAM2 effectiveness and consider further options (Martin Kentish)</p> <p>The December statistics have been posted on the website and circulated to councillors. 30,000 vehicles recorded, 3% > 35mph.</p> <p>County Councillor Andrew Proctor has advised that Strumpshaw does not meet the qualifying conditions for further speed reduction measures, such as speed bumps, and suggested that the Parish Council considers submitting applications through the Norfolk County Council Parish Partnership Scheme (parish councils are required to fund 50% of any project costs).</p> <p>MK to contact the County Highways Engineer for an indication of costs for speed bumps/chicanes and, via an online survey, ascertain if the funds can be raised within the community.</p>
8.	<p>Community Hall Committee operational update (Sarah Cartwright)</p>

	<p>The full report is filed with these minutes. The Community Hall defibrillator has been missing since the middle of November. Community Heartbeat are trying to track down its location. May need to make an insurance claim on the Community Hall insurance.</p>
9.	<p>Buckenham Ancient Woodland Trust update (Michael Green)</p> <p>Last year the Trust had three unsuccessful grant applications. An application will be submitted to Broadland District Council's Pride in Place Community Grant fund for £25,000 towards the land purchase. The deadline for applications for round 3 is 31 January 2024.</p> <p>Following an environmental survey, which had identified a few locations with toxic fragments of waste on the site, the landowner was informed, and arrangements are underway for their safe disposal. Meanwhile, volunteers will be meeting on site over the next two Sundays to help remove inert waste before the bluebells start to emerge.</p> <p>Alasdair Fraser advised the meeting that he was working on a management plan for the site that would cover both ecological and community-based needs; and there would be consultation opportunities.</p>
10.	<p>Neighbourhood Plan Review (Clerk)</p> <p>10.1. The Terms of Reference for The Neighborhood Plan Review Steering Group were approved.</p> <p>10.2. It was resolved to appoint the following members to the Steering Group: Councillor Will Faulkner (Chair of the Steering Group), Councillor Michael Green, Stuart Blyth, Jenny Hill and Bob Hunt.</p> <p>10.3. It was resolved that the Clerk would apply to Broadland District Council's Neighbourhood Plan Review Grant fund for £6,000. Council noted the terms and conditions, in particular the contingency requirements for covering unobtained grants and the potential impact on the Council's reserves and future precepts. It was agreed that these costs would be covered, or alternative arrangements put in place (ie scale back some of the planned work).</p>
11.	<p>Parish Council insurance renewal (Clerk)</p> <p>It was resolved not to accept the Council's current provider's insurance renewal quote of £515.78 on a three-year deal from 29 January 2024. It was resolved to accept the quote from Zurich (Select for Local Councils) for £300.00.</p>
12.	<p>Finance reports and agree payments</p> <p>The finance reports listing payments awaiting authorisation and income received, bank reconciliations and reserves balances were circulated to all councillors - copies are at the end of these minutes.</p> <p>It was resolved to accept the finance reports and approve the payments and income received.</p>
13.	<p>Parish Councillor vacancy and update to bank signatories</p>

	<p>13.1. No election request was received to fill the casual vacancy arising from Stuart Blyth’s resignation; therefore, Council may now co-opt any interested (and qualifying) person.</p> <p>13.2. It was resolved that Paul Kitley become an authorised signatory on the Parish Council bank accounts held with Santander (replacement for Stuart Blyth).</p> <p>13.3. The Clerk to notify Santander that Stuart Blyth is no longer an authorised bank signatory.</p>
14.	<p>Clerk update and correspondence received</p> <p>14.1. Email from Jayne Smith, Poppy Appeal Organiser thanking Parish Council for their support. Acle & District 2023 Poppy Appeal (which includes Strumpshaw) raised a record amount of £11068.17.</p> <p>14.2. Emails from Strumpshaw PCC thanking the Parish Council for continued support and for the grant of £750 to the PCC towards the cost of keeping the grass cut at Strumpshaw and Hassingham churchyards and maintaining their hedges and from BADCOG for the £350 grant donation.</p> <p>14.3. Awaiting further details and recommendations from Panks after the servicing of the allotment pump (engineer comments * wrong pump for application).</p> <p>14.4. Email from John Fleetwood on behalf of The Broadland District Council Tree Warden Network inviting Council to re-consider and join the network and the notification of a dangerous tree (split union) on Mill Road, this has been reported to Highways ref ENQ900252094.</p> <p>14.5. The Chair has received a request for the Parish Council to consider taking on the responsibility of the defibrillator located at The Shoulder of Mutton.</p>
15.	Date of next meeting - Tuesday 19 March 2024 at 7:30 pm
<p>Approved by</p> <p>Chair: _____ Date: _____</p>	