

Agenda item 6 – CHC Update

1. Operational matters

- **Finances - Income** is tracking to budget, **spend** is currently below budget, so the net position is very positive.
- **Hires – ad hoc hires** have picked up; we've done 8 this financial year and have several more booked. **Regular hires** we have lost one weekly class, but hope pick up another in the new year.
- **Front door** – we have installed a restrainer on the front door to remove the risk of people being injured by the door being caught on windy days.
- **Back gate** – we have installed a bolt outside the reach of children so the lawned area is safe for children's events.
- **Intruder alarm** – we've now hard wired into the new router to prevent the regular fault caused by loss of wireless contact with the router.
- **Annual inventory check** – completed.
- **Discounted Charging** – None

2. Planned Events

- September 29th Macmillan coffee morning
- October 14th Race and chips night
- November 18th Yare Folk Music evening
- January 19th Andy Guy talk
- February 10th Annual cheese and wine quiz
- March 15th Gloucester shipwreck talk

3. Net zero

3.1 Introduction

- The term net zero means achieving a balance between the greenhouse gases going into the atmosphere and those taken out. Scientists suggest that achieving this balance will mean that global warming stabilises. Carbon dioxide is the most plentiful greenhouse gas and human activities are increasing the amount in the atmosphere.
- In 2019 the UK became the first major economy to pass legislation that commits the country to net zero emissions. The target means the UK must reduce net greenhouse gas emissions by 100% (relative to 1990 levels) by 2050.
- Many businesses have set their own net zero strategies, a recent government review makes recommendation to catalyse action and enhance the role of local authorities, communities, and individuals to deliver net zero.

3.2 Carbon Footprint of the Hall

- Once a business or person understand their carbon footprint, work can be done to reduce it, and offset by funding tree planting and carbon avoidance projects.
- Many carbon footprint calculators exist, with various levels of accuracy. Some are free, others can be purchased, also companies will assess and report for a fee. Utility Aid will do this for £195 + vat.
- There are three commonly used categories to calculate a carbon footprint:
 - Scope 1 is direct emissions, for us this is zero.
 - Scope 2 is indirect emissions and come from the production of the electricity we buy.
 - Scope 3 emissions are produced by business operations.
- SSE have help for small businesses on their website and I've used their calculator <https://www.sseenergysolutions.co.uk/small-business-sustainability/what-is-net-zero-for-small-business>

- Scope 2 – electricity - we used 3,337 KWh in a year which is calculated to create 0.8 tons of carbon dioxide.
- Scope 3 – is calculated from goods and services we purchase in a year, which the spreadsheet calculates creates 2.8 tons of CO2 per annum.
- Our annual emissions of 3.54 tonnes of CO2 requires 53 trees to be planted to offset this.

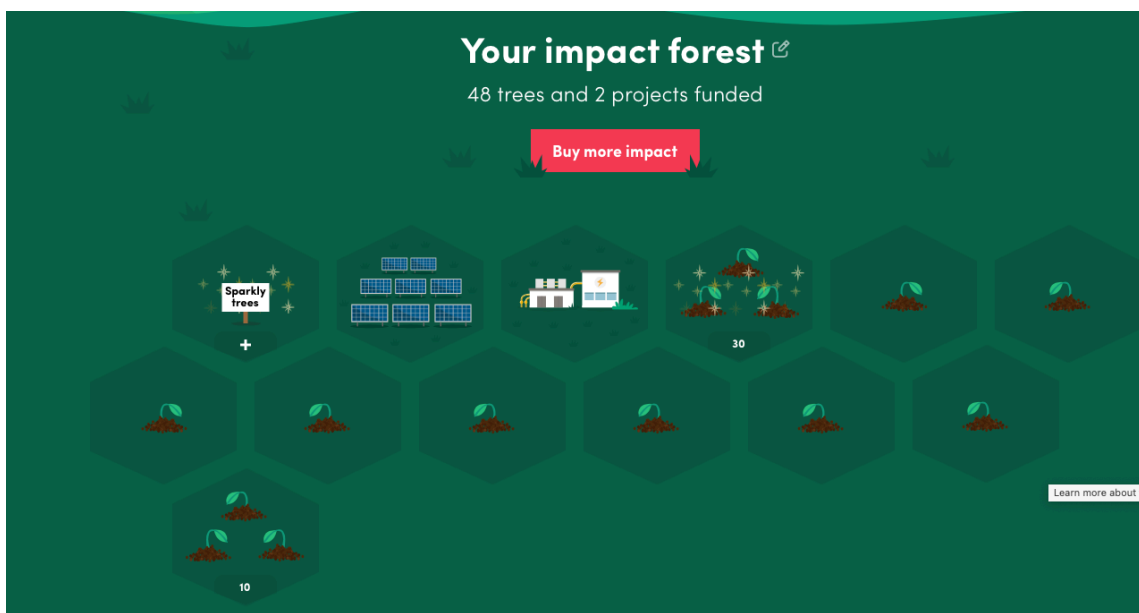
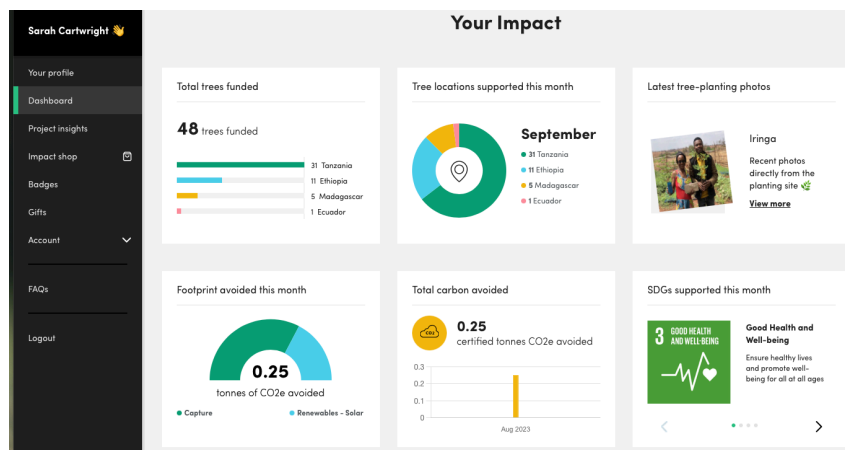
3.3 What can we do to reduce our emissions and offset CO2 generated?

- Invest in more PV panels – to reduce our non-renewable electricity purchased
- Invest in battery storage – to reduce our non-renewable electricity purchased
- Switch to renewable energy supplier – once our existing contract finishes in August 2024 eg Octopus
- Make energy efficiency improvements
- Cut carbon in our supply chain – taking sourcing and disposal into account when buying products and focus on waste reduction.
- Offset by planting trees.

3.4 Next Steps

- We are investigating items a, b, d and e above, and will plan spend in when creating our 2024/25 budget for submission
- We could become carbon neutral immediately by planting 53 trees a year.

- Marcus Hemsley (Mill Meadow resident and previous CHC member) and his company use <https://ecologi.com>, a B-Corp certified social enterprise, facilitating the funding of the best climate crisis solutions and tree planting around the world. Used by over 20,000 businesses and thousands of individuals. So far, they have planted of over 60 million trees, and have avoided over 2.8 million tonnes of CO2e.
- Their smallest business plan is £5.35 per month which funds 5 trees per month, i.e., 60 per year and avoids 4.5 CO2 tonnes per year. This would enable us to advertise as achieving net zero.
- Ecologi also has a facility for ad hoc tree planting, supporting carbon avoidance projects and renewable energy projects, as well as those supporting nature and communities. Their system is excellent and will help communication to our users and potential users, see an example screen shot.
- We have sufficient funds and are looking for the Parish Council to authorise today the £5.35 monthly Ecologi business plan.



Strumpshaw Parish Council

Buckenham Wood Project Committee meeting

Monday 11th September 2023,

Report

Present: Michael Green (MG), Hilary Hammond (Chair) (HH), Maureen Hammond (MH), Ernest Hoyos (EH). In attendance: Tanya Rowlandson (TR), Helen Sibley (HS)

1. Apologies for absence

Alasdair Fraser

2. Declarations of interest

Michael Green declared that he is a trustee of the Buckenham Ancient Woodland Trust. Ernest Hoyos stated that he had resigned as Chairman of BADCOG. (The Committee noted that the new Chairman is Tony McKie).

3. Report of the meeting held on 13th January 2023

This was approved and signed.

4. Any matters arising not elsewhere on the agenda

None

5. Buckenham Wood Project Committee - completion of the project, including the northern path.

The Committee noted that the project budget, of originally £26,466, had £5,081.92 remaining in it. The Committee also recalled that the project funds needed to be used by 25th November 2024.

HH proposed that about £110 should be committed to producing two magnetic signs to be placed in the two notice boards. Each sign would be about 500mm x 300 mm, with the artwork to include a map of the Parish Council's part of Buckenham Wood and text to give the history of the site and its current uses. HS stated that her daughter is a student graphic designer who could help with the design. HH said that he had received an outline quote to design and create the signs from CIM Signs at Rackheath in the sum of £99 plus VAT. MH and HH undertook to develop the text and map for the signs to be sent to HS's daughter and CIM signs.

The Committee **recommended** that the Parish Council should seek to use about £110 of the project funds for these signs.

The Committee noted that the project to improve access to the woods had completed all its stages and that no further improvement works were necessary. They noted that BADCOG undertakes three work parties in a year and commissions a local farmer to top the central glade annually. EH said that this year the topping is scheduled for November.

The Committee noted that the Buckenham Ancient Woodland Trust (BAWT) has been formed with part of its objects being to purchase the central section of the woods adjacent to the western boundary of the Parish Council's part of the woods. They noted that the BAWT was applying for capital and revenue grants and that match funding is required for most grants. HS advised that a grant for revenue funding to the Pride in Place fund would benefit from having match funding available.

The Committee considered that it is in the interests of the Parish Council and the parish as a whole for the central section of the wood to be acquired by BAWT for public access. They therefore **recommended** the Parish Council to request Broadland District Council to offer the remaining funds to BAWT to assist with the Trust's activities to make the central section of the wood publicly available.

The Committee noted that the project has now been completed. HH thanked the committee members for their work. The Committee **recommended** the Parish Council to disband the BWPC.

Post meeting notes for information

The Parish Council's part of Buckenham Woods will require continual maintenance. For instance, the ground around the bike stands requires regular strimming, the vegetation by the paths needs to be kept under control while the central glade requires regular maintenance to avoid it becoming overgrown and losing its charm as a glade. In addition, the trees require thinning from time to time and regular checking for safety.

Strumpshaw Marsh Charity (now Strumpshaw Trust) deposited a grant of £3,000 with the Parish Council for the general maintenance of Buckenham Wood in 2019. The balance of this fund at the end of March 2023 was £1,910: it is restricted to maintaining Buckenham Wood. As the custodians of this fund it would be prudent for the Parish Council to inform the Strumpshaw Trust annually about its expenditure.

The 2023/24 Parish Council budget includes £800 for general maintenance at Buckenham Woods and £110 for hedge cutting. It also includes £327 to pay for emptying the dog poo bin once week in the winter and twice a week in the summer plus £350 for a grant to BADCOG. BADOG undertakes one work party a year in the Parish Council's Stone Pit in addition to the maintenance work parties in Buckenham Wood.

The Norwich Fringe Project (NFP) has undertaken much of the improvement work for the Buckenham Wood project using a salaried director and a team of volunteers. The

NFP also undertakes maintenance for areas such as Buckenham Woods. They last quoted a day rate of £450.

The Yare Valley Rotary Club has planted trees at the eastern edge of the central glade and occasionally trims the vegetation around them.

Alasdair Fraser is the Parish Council's Buckenham Wood Tree Warden. He reports regularly to the Parish Council.

Hilary Hammond has acted as a guardian of the wood for the Parish Council while he chaired the BWPC. He commissioned work on behalf of the PC, including the roadside hedge flailing.

Possible future actions

The Parish Council should consider how it intends to monitor and supervise the maintenance of the wood as well as commissioning any necessary work, such as the roadside hedge flailing and maintaining the paths. The Parish Council should also consider the future budget implications.

As there is a new Chairman for BADCOG it may also be appropriate for the Parish Council to discuss its grounds maintenance needs at the Stone Pit and Buckenham Woods with the new Chairman.

Finances

2023/24 Buckenham Wood operation and management budget		
Item	Payments	
	Budgeted	Actual to date
Hedge cutting	110	
Grant for BADCOG	350	
BW General maintenance	800	
BW dog bin emptying & maintenance	327	
BW operational reserve	350	
BW maintenance reserve (£3,000 from the Marsh Charity in 2019)	Available	
	1,910	

Schools and RAAC

Fortunately only one school in Norfolk has been confirmed as having to deal with RAAC.

Councillor Penny Carpenter, cabinet member for children's services, made the following statement about RAAC concrete and schools:

- We were made aware of this issue in 2018 and proactively worked with all of the county council's-maintained schools to identify if RAAC was present and if there were any problems. Structural engineers from NPS carried out surveys of 83 buildings and found no concerns.
- We are keeping up to date with the changes and updates in DFE guidance and other information on RAAC as it comes through in case any additional assessment is required to ensure the health and safety of pupils.
- Most schools are academies, which are independent of the council, and they are responsible for their own buildings. We have contacted academies three times since 2018 to flag the potential issues with RAAC and reminded them to complete the Department for Education's survey in June this year.
- On Friday (1 September), we were contacted by the Thomas Bullock academy school in Shipdham, where RAAC was found in the school hall. The start of term has been delayed by a day to enable checks to take place.
- We are awaiting further results from a number of other academy schools and the schools will inform parents and staff if any issues are found. We are, as always, ready to assist.
- I would encourage parents to speak to their schools if they have any concerns. I look forward to receiving further details about how the Government intends to deal with the issue of RAAC in schools.

Bus service improvement

Bus Services between Bungay and Norwich are moving to seven days a week thanks to money that Norfolk County Council secured from the Department for Transport (DfT) to improve bus services across the County.

The changes, which came into effect on Sunday 3 September, will see the Charcoal Line – the service that includes the 40, 40A, 41, 41A and X41 bus services – running an hourly service every Sunday. Starting at 08:10 and running through to 17:10.

This is the first time the Charcoal Line will run on Sundays, giving users a service into the city centre and builds on other improvements to bus services already made.

Steps residents can take to improve drainage and reduce flooding risk

With bird nesting season over, people across Norfolk have a chance to do their bit to stop flooding and keep water flowing across their properties.

Small, simple steps that ensure water can drain away from your home can cut down the likelihood of flooding, starting with tasks as simple as keeping drains, ditches, and watercourses clear and able to flow freely. After a year's growth,

many ditches and watercourses will benefit from clearing branches, and cutting back new undergrowth. Now bird nesting season is over, early autumn is the prime time for property owners to put in a little work to keep their properties safe.

A build-up of flood water with nowhere to drain can quickly turn a minor incident into a disaster for the home. By starting off small, and checking drains for any blockages such as mud, leaves and stones, residents can take the first step towards mitigating the impact of flooding.

Outside the home, if residents spot any blocked or broken drains on Norfolk's highways, they can report it via www.norfolk.gov.uk/flooding, allowing Norfolk's Highways Team to clear them and keep our roads open.

Nutrient neutrality and homebuilding

Over 100,000 homes currently being held up will be unblocked between now and 2030, delivering an estimated £18 billion boost to the economy, the government announced on 29 August.

Currently, laws on nutrient neutrality are blocking the delivery of new homes, including cases where planning permission has already been granted. Nutrients entering our rivers are a real problem, but the contribution made by new homes is very small.

Through an amendment to the [Levelling Up and Regeneration Bill](#), the government will allow for the delivery of more than 100,000 new homes desperately needed by local communities and it is expected that developers could begin construction on these homes in a matter of months.

Local areas supported to progress onshore wind farms

Onshore wind projects supported by local people will be approved more quickly in England, in new measures being brought forward by the Government this week.

The Government has now streamlined planning rules, meaning local areas have a greater say in how onshore wind projects should be considered, ultimately resulting in electricity bill savings and increased national energy security.

The measures include broadening the ways that suitable locations can be identified, including by communities, and speeding up the process of allocating sites by giving alternatives to the local plan process. This will ensure the whole community has a say, not just a small number of objectors – paving the way for more onshore wind projects to come online where they have community support.

This will mean local policy on onshore wind continues to be decided by elected local councillors, accountable to local people, and plans are taken forward where they can demonstrate local support and address planning impacts identified by the community.

New homes in Hopton by Repton Property Developments

The first tenants have moved into the 200 home Bowlers Green development in Hopton-on-Sea, which was created by the county council's property company, Repton Property Developments in partnership with Lovell Homes.

This has come from the partnership between Repton, Lovell and Flagship to provide more affordable and high quality homes in Hopton complementing the almost completed scheme at Acle.

Flagship has purchased 60 of the 200 homes, for rent or shared ownership. So far, 23 of the 60 homes have been completed and the remainder should be completed next year.

Heartsease Roundabout

Work on major improvements at Heartsease Fiveways roundabout begins on 11th September and is scheduled to last for 8 months so there will be road closures and delays until April 2024. The roundabout has been blighted by a poor safety record with 33 recorded accidents between July 2011 and November 2022. This includes injuries to 15 cyclists and 8 pedestrians during that time.

The work has been planned to minimise disruption as well as ensuring the safety of highway users and construction workers. To split the work into 2 sections would mean a longer overall time for completion as well as increasing the costs.

DIY Waste at Recycling Centres – a possible unfunded change to requirements

On Sunday 18 June Government set out its plans on how DIY waste at recycling centres is going to be addressed via '*changes that will be brought in to force this year*' (details here <https://www.gov.uk/government/news/council-diy-waste-charges-abolished> and here [Summary of responses and government response - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/summaries/summary-of-responses-and-government-response-to-the-diy-waste-charges))

Further clarity from Government is awaited on the implementation, detail and timing of its proposal, **which importantly is not a ban on charging** but is instead a limit on what should be accepted for free from householders. The County Council has been charging for DIY waste at recycling centres for over 20 years and in 2018 removed a weekly free allowance of one 80 litre bag or one item a week from householders.

As it stands the new Government proposal is likely to specify that, in relation to small-scale projects undertaken by householders, there would be:

- '*free disposal of DIY waste up to two 50L rubble bags (or one bulky or fitted item no larger than 2,000mm by 750mm by 700mm, the approximate size of a bathtub or shower screen)*'
- '*at a frequency of 4 visits per household over a 4-week period*'

Government has clarified that new funding will not be provided to councils to deal with the extra costs of this change to legislation, with DLUHC deciding '*that local authorities that currently charge householders to dispose of DIY waste will be required to absorb any associated costs*'.

Consequently, if the changes to legislation go ahead as planned then the County Council would face a new unfunded burden of around £0.5m to £1m a year – depending on the detail of the new requirements and how customers respond to any required change.

It is not a policy change that is expected to have a notably significant effect on fly-tipping incident numbers, a view that is informed by the findings of a national investigation by waste charity Wrap on charging and fly-tipping, which established '*no evidence of an association between fly-tipping and charging at HWRCs*': [The relationship between fly-tipping rates and HWRC charging | WRAP](#)

The next steps are expected to be changes to the Controlled Waste (England and Wales) Regulations 2012 made this autumn, with the possibility of implementation start date of early 2024.

Strumpshaw Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
52 CH Cleaning Consumables	14/07/2023		Santander Business Ar		Misc	Tina McAulay	S	21.58	4.32	25.90
53 CHD New Equipment	15/07/2023		Santander Business Ar		Misc	Sarah Cartwright	S	11.65	2.33	13.98
55 PCA Software Licenses	16/07/2023		Santander Business Ar		Website Domain Name Registr	Tanya Rowlandson	S	90.00	18.00	108.00
54 CH Cleaner	17/07/2023		Santander Business Ar		Cleaning	Marie Head	X	25.00		25.00
57 PC General Reserve	20/07/2023		Santander Business Ar		Misc	Steve Jackman	E	225.00		225.00
58 CH striming & grass cutting	24/07/2023		Santander Business Ar		Grass Cutting	Graham Pallant	E	205.00		205.00
62 PCA Subscriptions	24/07/2023		Santander Business Ar		Hosting of PC website	Norfolk Association of Local C	X	10.00		10.00
68 CH Cleaner	25/07/2023		Santander Business Ar		Cleaning	Marie Head	X	25.00		25.00
61 CH Electricity	27/07/2023		Santander Business Ar		Electric Bill	EDF	L	18.27	0.91	19.18
63 PCA Clerk Salary	31/07/2023		Santander Business Ar		Salary	Tanya Rowlandson	X	319.88		319.88
65 PCA Clerk Pension	31/07/2023		Santander Business Ar		Pension	Norfolk Pension Fund	X	122.71		122.71
64 PCA Clerk Salary	31/07/2023		Santander Business Ar		PAYE	HMRC	X	80.00		80.00
66 PCA Mileage	31/07/2023		Santander Business Ar		Administration	Tanya Rowlandson	X	14.40		14.40
67 PCA General Administration f	31/07/2023		Santander Business Ar		Administration	Tanya Rowlandson	X	4.29		4.29
71 CH Cleaner	02/08/2023		Santander Business Ar		Cleaning	Marie Head	X	25.00		25.00
56 CH Broadband	03/08/2023		Santander Business Ar		Broadband	Talk Talk	S	16.95	3.39	20.34
59 CH Sewerage	04/08/2023		Santander Business Ar		Sewage	Wave	X	68.14		68.14
72 CH Intruder Alarm Servicing	04/08/2023		Santander Business Ar		Intruder alarm	Bob Hunt	S	13.32	2.67	15.99
60 CH Water	07/08/2023		Santander Business Ar		Water Supply	Water Plus	S	66.93	13.39	80.32
73 CH Cleaner	08/08/2023		Santander Business Ar		Cleaning	Marie Head	X	25.00		25.00
74 CH Cleaner	14/08/2023		Santander Business Ar		Cleaning	Marie Head	X	25.00		25.00
51 PCA Subscriptions	17/08/2023		Santander Business Ar		Information Commissioners Of	Information Commissioners C	X	35.00		35.00
76 CH Cleaner	23/08/2023		Santander Business Ar		Cleaning	Marie Head	X	25.00		25.00
77 CH Electricity	25/08/2023		Santander Business Ar		Electric Bill	EDF	L	19.07	0.95	20.02
78 CH Organised Events	27/08/2023		Santander Business Ar		Misc	Sophie West	X	39.99		39.99
84 CH Cleaner	30/08/2023		Santander Business Ar		Cleaning	Marie Head	X	25.00		25.00
80 PCA Training	30/08/2023		Santander Business Ar		training	Norfolk Parish Training & Sup	X	295.00		295.00
79 PCA External Audit Fee	31/08/2023		Santander Business Ar		External Financial Audit	PKF Littlejohn LLP	S	210.00	42.00	252.00
82 PCA Clerk Salary	31/08/2023		Santander Business Ar		PAYE	HMRC	X	80.00		80.00
81 PCA Clerk Salary	31/08/2023		Santander Business Ar		Salary	Tanya Rowlandson	X	319.88		319.88
83 PCA Clerk Pension	31/08/2023		Santander Business Ar		Pension	Norfolk Pension Fund	X	122.71		122.71
75 CH Broadband	01/09/2023		Santander Business Ar		Broadband	Talk Talk	S	20.95	4.19	25.14

Strumpshaw Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
86	CH Broadband	01/09/2023		Santander Business A	void transaction	Broadband	Talk Talk	S			
85	CHD New Equipment	01/09/2023		Santander Business A		Misc	Bob Hunt	S	201.39	40.28	241.67
87	PCA External Audit Fee	03/09/2023		Santander Business A	void transaction	External Financial Audit	PKF Littlejohn LLP	S			
88	CH Cleaner	05/09/2023		Santander Business A		Cleaning	Marie Head	X	25.00		25.00
90	CH Misc Equipment Replacen	10/09/2023		Santander Business A		Misc	Bob Hunt	S	16.45	3.29	19.74
89	CH Cleaner	10/09/2023		Santander Business A		Cleaning	Marie Head	X	25.00		25.00
Total									2,873.56	135.72	3,009.28

Strumpshaw Parish Council

RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
58	CH Hire Charges - Ad Hoc Us	24/07/2023		Santander Business Ar		Hall Hire fees	Emma Appleton	E	15.00		15.00
57	CH Hire Charges - Regular U	27/07/2023		Santander Business Ar		Hall Hire fees	Norwich Centenary Rotary	E	13.00		13.00
57	CH Hire Charges - Regular U	27/07/2023		Santander Business Ar		Hall Hire fees	Norwich Centenary Rotary	E	13.00		13.00
57	CH Hire Charges - Regular U	27/07/2023		Santander Business Ar		Hall Hire fees	Norwich Centenary Rotary	E	13.00		13.00
59	CH Hire Charges - Ad Hoc Us	02/08/2023		Santander Business Ar		Hall Hire fees	Emma Appleton	E	-5.00		-5.00
60	CH Hire Charges - Regular U	05/08/2023		Santander Business Ar		Hall Hire fees	Pam Horrex	E	13.00		13.00
60	CH Hire Charges - Regular U	05/08/2023		Santander Business Ar		Hall Hire fees	Pam Horrex	E	13.00		13.00
60	CH Hire Charges - Regular U	05/08/2023		Santander Business Ar		Hall Hire fees	Pam Horrex	E	13.00		13.00
61	CH Hire Charges - Regular U	08/08/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	32.50		32.50
61	CH Hire Charges - Regular U	08/08/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	32.50		32.50
61	CH Hire Charges - Regular U	08/08/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	32.50		32.50
61	CH Hire Charges - Regular U	08/08/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	32.50		32.50
62	CH Hire Charges - Regular U	15/08/2023		Santander Business Ar		Hall Hire fees	Gigglefit	E	26.00		26.00
62	CH Hire Charges - Regular U	15/08/2023		Santander Business Ar		Hall Hire fees	Gigglefit	E	26.00		26.00
62	CH Hire Charges - Regular U	15/08/2023		Santander Business Ar		Hall Hire fees	Gigglefit	E	26.00		26.00
62	CH Hire Charges - Regular U	15/08/2023		Santander Business Ar		Hall Hire fees	Gigglefit	E	26.00		26.00
62	CH Hire Charges - Regular U	15/08/2023		Santander Business Ar		Hall Hire fees	Gigglefit	E	13.00		13.00
62	CH Hire Charges - Regular U	15/08/2023		Santander Business Ar		Hall Hire fees	Gigglefit	E	13.00		13.00
62	CH Hire Charges - Regular U	15/08/2023		Santander Business Ar		Hall Hire fees	Gigglefit	E	13.00		13.00
62	CH Hire Charges - Regular U	15/08/2023		Santander Business Ar		Hall Hire fees	Gigglefit	E	13.00		13.00
62	CH Hire Charges - Regular U	15/08/2023		Santander Business Ar		Hall Hire fees	Gigglefit	E	13.00		13.00
62	CH Hire Charges - Regular U	15/08/2023		Santander Business Ar		Hall Hire fees	Gigglefit	E	13.00		13.00
63	PC Donations Income	21/08/2023		Santander Business Ar		Donation	Strumpshaw Charities Trust	X	157.50		157.50
64	CH Deposit - Ad hoc Users	22/08/2023		Santander Business Ar		Hall Hire fees	Daisy Coe	E	50.00		50.00
65	CH Hire Charges - Regular U	23/08/2023		Santander Business Ar		Hall Hire fees	Tai Chi 4 Health	E	13.00		13.00
65	CH Hire Charges - Regular U	23/08/2023		Santander Business Ar		Hall Hire fees	Tai Chi 4 Health	E	13.00		13.00
65	CH Hire Charges - Regular U	23/08/2023		Santander Business Ar		Hall Hire fees	Tai Chi 4 Health	E	13.00		13.00
65	CH Hire Charges - Regular U	23/08/2023		Santander Business Ar		Hall Hire fees	Tai Chi 4 Health	E	13.00		13.00
66	CH Deposit - Ad hoc Users	23/08/2023		Santander Business Ar		Hall Hire fees	Hike Norfolk / Norfolk Rambli	E	50.00		50.00
70	CH Hire Charges - Regular U	27/08/2023		Santander Business Ar		Hall Hire fees	Yare Folk	E	26.00		26.00
70	CH Hire Charges - Regular U	27/08/2023		Santander Business Ar		Hall Hire fees	Yare Folk	E	26.00		26.00
69	CH Hire Charges - Regular U	27/08/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	32.50		32.50
69	CH Hire Charges - Regular U	27/08/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	32.50		32.50
69	CH Hire Charges - Regular U	27/08/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	32.50		32.50
69	CH Hire Charges - Regular U	27/08/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	32.50		32.50
69	CH Hire Charges - Regular U	27/08/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	32.50		32.50
69	CH Hire Charges - Regular U	27/08/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	32.50		32.50
69	CH Hire Charges - Regular U	27/08/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	32.50		32.50
69	CH Hire Charges - Regular U	27/08/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	32.50		32.50

Strumpshaw Parish Council
RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
69	CH Hire Charges - Regular U:	27/08/2023		Santander Business A		Hall Hire fees	Wensum Arts	E	32.50		32.50
69	CH Hire Charges - Regular U:	27/08/2023		Santander Business A		Hall Hire fees	Wensum Arts	E	32.50		32.50
68	CH Hire Charges - Regular U:	27/08/2023		Santander Business A		Hall Hire fees	Alex Goodson	E	13.00		13.00
68	CH Hire Charges - Regular U:	27/08/2023		Santander Business A		Hall Hire fees	Alex Goodson	E	13.00		13.00
68	CH Hire Charges - Regular U:	27/08/2023		Santander Business A		Hall Hire fees	Alex Goodson	E	13.00		13.00
68	CH Hire Charges - Regular U:	27/08/2023		Santander Business A		Hall Hire fees	Alex Goodson	E	13.00		13.00
67	CH Hire Charges - Regular U:	30/08/2023		Santander Business A		Hall Hire fees	Strumpshaw Brownies	E	9.75		9.75
67	CH Hire Charges - Regular U:	30/08/2023		Santander Business A		Hall Hire fees	Strumpshaw Brownies	E	9.75		9.75
67	CH Hire Charges - Regular U:	30/08/2023		Santander Business A		Hall Hire fees	Strumpshaw Brownies	E	9.75		9.75
71	CH Hire Charges - Regular U:	31/08/2023		Santander Business A		Hall Hire fees	BADCOG	E	29.25		29.25
71	CH Hire Charges - Regular U:	31/08/2023		Santander Business A		Hall Hire fees	BADCOG	E	29.25		29.25
71	CH Hire Charges - Regular U:	31/08/2023		Santander Business A		Hall Hire fees	BADCOG	E	29.25		29.25
72	CH Deposit - Ad hoc Users	01/09/2023		Santander Business A		Hall Hire fees	Claudia Bonfanti	E	50.00		50.00
Total									1,847.00		1,847.00

Strumpshaw Parish Council
Reserves Balance
2023-2024

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Capital					
Buckenham Wood Maintenance	1,910.95				1,910.95
Community Hall Operation & m:	19,241.20		1,799.27	4,795.38	22,237.31
Com Hall Grounds Improvemen	4,430.60		213.04		4,217.56
Allotments Reserve	1,407.50			77.00	1,484.50
Parish Council General Reserve	800.00	400.00	225.00		975.00
Buckenham Wood Green Infr	7,178.72		4,730.22		2,448.50
Bus Shelter					0.00
SAM2	31.59				31.59
Parish Noticeboards					0.00
Total Capital	35,000.56	400.00	6,967.53	4,872.38	33,305.41
TOTAL RESERVE	35,000.56	400.00	6,967.53	4,872.38	33,305.41
GENERAL FUND					31.32
TOTAL FUNDS					33,336.73

Strumpshaw Parish Council
RECONCILIATION - Santander Business Account

From Accounts	£1,110.39
Payments not cashed Add	£807.94
Receipts not entered Subtract	
<hr/>	
Statement should be	£1,918.33

Strumpshaw Parish Council
RECONCILIATION - Santander Savings Account

From Accounts	£32,226.34
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Payments not cashed	Add
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Receipts not entered	Subtract
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Statement should be	£32,226.34
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Strumpshaw Parish Council

Summary of Receipts and Payments

13 September 2023 (2023-2024)

All Cost Centres and Codes

Allotments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
500	Allotment rental income	77.00	77.00				(0%)	
501	Allotment Grant income						(N/A)	
502	Allotment S106 income						(N/A)	
503	Allotment other income						(N/A)	
504	Allotment reserve - general						(N/A)	
505	Allotment reserve - earmarked						(N/A)	
520	Allotment Shed maintenance						(N/A)	
521	Allotment Water Reservoir						(N/A)	
522	Allotment shed purchase						(N/A)	
523	Allotment maintenance				70.00	70.00	70.00 (100%)	
SUB TOTAL		77.00	77.00		70.00	70.00	70.00 (47%)	

Buckenham Wood Improve

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
701	BWD Green Infrastructure grant	7,361.00		-7,361.00	7,361.00	4,730.22	2,630.78	-4,730.22 (-32%)
702	BWD grants							(N/A)
703	BWD donations income							(N/A)
704	BWD other income							(N/A)
705	BWD reserve - general							(N/A)
706	BWD reserve - earmarked							(N/A)
721	BWD Notice Boards							(N/A)
722	BWD Cycle Stands							(N/A)
723	BWD Improvements to paths and							(N/A)
SUB TOTAL		7,361.00		-7,361.00	7,361.00	4,730.22	2,630.78	-4,730.22 (-32%)

Buckenham Wood Operation

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
604	BW Operational Reserve - gener				350.00		350.00	350.00 (100%)
605	BW operational reserve - earmar							(N/A)
621	BW Dog Bin Emptying & Mainte				327.00		327.00	327.00 (100%)
622	BW Administration							(N/A)
623	BW Hedge cutting				110.00		110.00	110.00 (100%)
624	BW Grant Payments to others				350.00		350.00	350.00 (100%)
625	BW general maintenance				800.00		800.00	800.00 (100%)
SUB TOTAL					1,937.00		1,937.00	1,937.00 (100%)

CH Improvement & Developm

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
201	CHD grants							(N/A)

Strumpshaw Parish Council

Summary of Receipts and Payments

13 September 2023 (2023-2024)

All Cost Centres and Codes

202	CHD Reserve - general						(N/A)
203	CHD Reserve - earmarked						(N/A)
220	CHD New Equipment	1,000.00	213.04	786.96	786.96		(78%)
250	CHD Outside Furniture	1,000.00		1,000.00	1,000.00		(100%)
251	CHD Outside Lighting	3,061.00		3,061.00	3,061.00		(100%)
252	CHD North Boundary Fence						(N/A)
253	CHD Hall Storage Shed						(N/A)
254	CHD Boundary fences and grass						(N/A)
SUB TOTAL		5,061.00	213.04	4,847.96	4,847.96		(95%)

CH Operation & Maintenance

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
101	CH Deposit - Ad hoc Users							(N/A)
102	CH Hire Charges - Ad Hoc Users	500.00	511.88	11.88				11.88 (2%)
103	CH Hire Charges - Regular User	11,000.00	4,257.50	-6,742.50				-6,742.50 (-61%)
104	CH Storage Charges	104.00	26.00	-78.00				-78.00 (-75%)
105	CH Events organised by CHC							(N/A)
106	CH Additional Services							(N/A)
107	CH Partner Services							(N/A)
108	CH Grants Income							(N/A)
109	CH S106 Income							(N/A)
110	CH Operational Reserve - gener							(N/A)
111	CH Operational Reserve - earm							(N/A)
121	CH Electricity				1,200.00	132.67	1,067.33	1,067.33 (88%)
122	CH Sewerage				140.00	161.45	-21.45	-21.45 (-15%)
123	CH Water				200.00	66.93	133.07	133.07 (66%)
124	CH Broadband				360.00	110.08	249.92	249.92 (69%)
125	CH Insurance				450.00	690.42	-240.42	-240.42 (-53%)
131	CH PAT Inspections				30.00		30.00	30.00 (100%)
132	CH Defibrillator Servicing				135.00		135.00	135.00 (100%)
133	CH Fire Alarm & Em Lighting Ser				350.00	194.00	156.00	156.00 (44%)
134	CH Fire Extinguisher Servicing &				70.00		70.00	70.00 (100%)
135	CH Air Source Heat Pump Servic				200.00	125.00	75.00	75.00 (37%)
136	CH Intruder Alarm Servicing & M				120.00	126.69	-6.69	-6.69 (-5%)
137	CH Misc Equipment Repairs				600.00	365.00	235.00	235.00 (39%)
138	CH Misc Equipment Replaceme				300.00	26.86	273.14	273.14 (91%)
141	CH Cleaner				1,402.50	550.00	852.50	852.50 (60%)
142	CH Antimicrobial Spraying				1,000.00		1,000.00	1,000.00 (100%)
143	CH Cleaning Consumables				250.00	21.58	228.42	228.42 (91%)
144	CH Sanitary Unit				55.00		55.00	55.00 (100%)
161	CH IT Costs				100.00		100.00	100.00 (100%)
162	CH Film Licence and DVDs				400.00		400.00	400.00 (100%)
163	CH Scribe Booking				417.60	348.00	69.60	69.60 (16%)
164	CH Subscriptions				30.00		30.00	30.00 (100%)
165	CH Committee Training				300.00		300.00	300.00 (100%)
166	CH Cloud Storage							(N/A)
167	CH Organised Events				1,000.00	39.99	960.01	960.01 (96%)
168	CH Redecoration							(N/A)
169	CH Misc stationery				120.00		120.00	120.00 (100%)
181	CH striming & grass cutting				500.00	205.00	295.00	295.00 (59%)
182	CH grounds maintenance consu				150.00		150.00	150.00 (100%)

Strumpshaw Parish Council

Summary of Receipts and Payments

13 September 2023 (2023-2024)

All Cost Centres and Codes

184 CH outside maintenance	1,000.00	111.48	888.52	888.52 (88%)
199 CH misc spend				(N/A)
SUB TOTAL	11,604.00	4,795.38	-6,808.62	10,880.10
				3,275.15
				7,604.95
				796.33 (3%)

PC Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
801	PCA Clerk Salary				5,233.00	1,999.40	3,233.60	3,233.60 (61%)
802	PCA Clerk Pension				1,256.00	613.55	642.45	642.45 (51%)
803	PCA Clerk NI Contributions							(N/A)
804	PCA Clerk Gratuities & Severanc							(N/A)
821	PCA Training				725.00	995.00	-270.00	-270.00 (-37%)
841	PCA Scribe Accounts				346.00	288.00	58.00	58.00 (16%)
842	PCA Software Licenses				140.00	90.00	50.00	50.00 (35%)
861	PCA Parish Council Insurance				550.00		550.00	550.00 (100%)
881	PCA Stationery					5.68	-5.68	-5.68 (N/A)
882	PCA Subscriptions				500.00	495.74	4.26	4.26 (0%)
883	PCA Internal Audit Fee				125.00	90.00	35.00	35.00 (28%)
884	PCA External Audit Fee				315.00	210.00	105.00	105.00 (33%)
885	PCA Hall Hire for Meetings		-162.50	-162.50	208.00		208.00	45.50 (21%)
886	PCA General Administration Exp				480.00	16.62	463.38	463.38 (96%)
887	PCA Mileage				90.00	45.75	44.25	44.25 (49%)
SUB TOTAL			-162.50	-162.50	9,968.00	4,849.74	5,118.26	4,955.76 (49%)

PC Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1000	PC Precept Income	11,650.00	5,825.00	-5,825.00				-5,825.00 (-50%)
1001	PC Stone Pit Rent Income	100.00	100.00					(0%)
1002	PC Grants Income							(N/A)
1004	PC Bank Interest Income		94.32	94.32				94.32 (N/A)
1005	PC VAT Refund Income							(N/A)
1006	PC Sundry Income							(N/A)
1007	PC Donations Income		157.50	157.50				157.50 (N/A)
1008	PC CIL Mill Road Income							(N/A)
1009	PC CIL Hall Income							(N/A)
1010	PC General Reserve				400.00	225.00	175.00	175.00 (43%)
1101	PCS SAM Speed Camera batter				41.00		41.00	41.00 (100%)
1121	PCS Bus Shelter Maintenance				30.00		30.00	30.00 (100%)
1132	PCS Notice board maintenance				75.00		75.00	75.00 (100%)
1141	PCS Remembrance day & Oth				25.00		25.00	25.00 (100%)
1142	PCS Strumpshaw & Hassinghar				750.00		750.00	750.00 (100%)
1143	PCS - SAM2 consumables				55.00		55.00	55.00 (100%)
1144	PCS Buckenham Wood Trust pu				100.00		100.00	100.00 (100%)
SUB TOTAL		11,750.00	6,176.82	-5,573.18	1,476.00	225.00	1,251.00	-4,322.18 (-32%)

Strumpshaw Parish Council
Summary of Receipts and Payments

13 September 2023 (2023-2024)

All Cost Centres and Codes

Summary

NET TOTAL	30,792.00	10,886.70	-19,905.30	36,753.10	13,293.15	23,459.95	3,554.65 (5%)
V.A.T.		1,235.64			1,410.60		
GROSS TOTAL		12,122.34			14,703.75		

Broadland District Councillor Report for Strumpshaw Parish Council Meeting – 19 September 2023

Broadland District Council agreed to declare a Climate and Biodiversity Emergency at Main Council on 27 July 2023, to take action accordingly within the limits of its resources and powers and report back annually on progress.

District Council leaders including the BDC Leader have written to the Secretary of State for Levelling Up, Housing and Communities re the proposed County Devolution deal to raise matters of concern and to state their desire to retain the autonomy of district councils.

Thorpe Lodge has been advertised for more than 12 months for commercial use. At the end of this time the planning restriction ceased and the council could apply for a change of use.

BDC has secured £3.4 million of Government funding to improve the energy efficiency of privately owned homes in Norfolk. Grants of up to £38,000 are available to low-income households that are off the mains gas grid for improvements such as loft and wall insulation, air source heat pumps and solar panels. For more information:

<https://norfolkwarmhomes.org.uk/>

The applications have now closed for Round 2 of the Pride in Place Community Grants. There were 23 applications. Round 3 will open in November 2023 and applications will need to be submitted by the end of January 2024. Assessments for these will take place in February 2024 and spending has to be completed between April and December 2024. £340,402 is available for BDC projects in Round 3.

Revenue funding can address specific challenges or promote an opportunity, Feasibility funding can help improve understanding of local needs and develop community/green infrastructure projects, and Capital funding is to support new or improved community facilities. Match funding is needed for capital project applications.

For more information please contact Andy Sexton, Pride in Place Relationships Manager andy.sexton@southnorfolkandbroadland.gov.uk

A Parish and Town Council Summit will be held on 9 November from 9.30am-12.30pm at the Horizon Centre. The aim is to build closer relationships with town and parish councils, support them and engage them with the forthcoming 4 year strategic plan. Bookings from Town Clerks and councillors are welcomed with space allocated for 2 people per council. A survey will also be circulated to enable town and parish councils to give feedback to the district council on its service provision.

A company has been established by a partnership of Councils and Anglian water called Norfolk Environmental Credits. It is looking to trade credits in the Yare catchment area in the next couple of months, but councils are awaiting further updates following the recent government announcement of plans to relax nutrient neutrality restrictions.

<https://www.norfolkenvironmentalcredits.co.uk/>

The Solar Together scheme is a group-buying scheme for solar Photovoltaic (PV) and battery storage systems which is open to Broadland residents. This is now open for applications and registration must be completed by 27 October 2023.

<https://solartogether.co.uk/broadland/home>

BDC is considering introducing a Public Space Protection Order across the district to address Vehicle Related Antisocial Behaviour which has been on the rise in the area. If introduced it would come into place early in 2024. The period of public consultation is now open and closes on 29/9/23.

<https://www.southnorfolkandbroadland.gov.uk/neighbourhood-issues/vehicle-anti-social-behaviour>

Cllr Laming has awarded her Members Ward grant to Snowy's pre-school and nursery. This went towards the cost of replacing an outdoor ramp which was beyond repair. The work was completed in August.

Cllr Davis attended an event on 4/8/23 run by Postwick with Witton Parish Council to say thank you for the work of former parish councillors.

Applications for the 2023 Veolia Sustainability Fund close on 29 September. The fund supports projects which have both social and environmental benefits for their communities. For more information and to apply go to:

<https://www.veolia.co.uk/sustainability-fund>

BDC is part of an initiative called the Sanctuary Scheme to enable survivors of domestic abuse to continue to live in their own homes when it is safe to do so. When a referral is made, a trained officer will assess the home and can install extra security measures.

A new Community Grant Scheme has been set up by BDC. This is a £50,000 fund to support projects in communities that require larger sums to realise delivery and will support the Council's priority areas. Between £1,000 and £15,000 is available for any one project.

A Community Grant Scheme Panel will consider eligible applications and make decisions to award. The deadline for applications is 3 November 2023. A further round of applications will be held if there is money remaining following the first round.

<https://www.southnorfolkandbroadland.gov.uk/communities/community-grant-scheme>

Cllr Laming attended the BDC Harvest Civic Service at St Edmunds Church, Taverham on 10 September. Donations went to the Taverham, Thorpe Marriott and Drayton Community Food Bank.

The Postwick Park and Ride service is now running every 20 minutes starting at Postwick at 07.30am, with the last journey back from the bus station at 18.10pm, Monday to Saturday. Details of ticket prices and the timetable are on the Konectbus website

<https://www.konectbus.co.uk/503>

(Submitted by Cllr Jan Davis and Cllr Eleanor Laming on 14/9/23)



Community at heart
The Horizon Centre
Broadland Business Park
Peachman Way
Norwich
NR7 0WF

Ms Tanya Rowlandson
Strumpshaw (Buckenham, Haddingham)

Tel 01508 533780 / 01603 430509
planning@southnorfolkandbroadland.gov.uk

Our ref 2023/2642

11 September 2023

Dear Sir/Madam,

Proposal: Conversion of garage to provide garden room, office and overspill sleeping accommodation for main house. Two new windows to side elevation of main house.

Location: Surrey Cottage 9 Chapel Road Strumpshaw Norfolk NR13 4PA

Applicant: Sarah & Simon Wright

Application Type: Householder

An application for permission for the proposal described above has been received. Details of the Case Officer and copies of the submitted plans can be viewed on-line at <https://info.southnorfolkandbroadland.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S0BB4COQMVH00> by using the Further Information tab. **Please note:** any comments you make will also be available to view on-line.

You can submit your comments by emailing planning@southnorfolkandbroadland.gov.uk online at **www.southnorfolkandbroadland.gov.uk** or by post before 2 October 2023. If this is not possible or you wish to discuss the proposal before sending your comments please contact the case officer. **Please note:** any comments you make will be available to view on-line.

Where the application is to be determined by the Committee, a copy of the Agenda will be sent to you before the date of the meeting. A representative of your Council can speak at the meeting to present their views otherwise they will be reported to the Committee before a decision is reached.

Yours sincerely

Development Management

