

# Strumpshaw Parish Council

## Minutes

Parish Council Meeting held Tuesday 7 March 2023 at 7:30 p.m. at Strumpshaw Community Hall, Mill Road, Strumpshaw, NR13 4FS.

Present: Sheila Ashford (Chairman), Michael Green, Martin Kentish, Paul Kitley and Tina McAulay.

In attendance: Tanya Rowlandson (Clerk), District Councillors Jan Davis and Eleanor Laming, Sarah Cartwright (CHC Chairman), Alasdair Fraser (Tree Warden), Hilary Hammond (BWPC Chairman) and one member of the public

1. Apologies for absence were received from Martin (Olly) Page and County Councillor Andrew Proctor.
2. There were no declarations of interest in items on the agenda.
3. The minutes of the meeting held 17 January 2023 were approved and signed.
4. Suspend standing orders for public participation and receipt of reports from County and District Councillors

A copy of the report submitted by District Councillors Davis and Laming is filed with these minutes. County Councillor Andrew Proctor did not submit a report with his apologies.

The member of public advised that the footpath from Barn Hill to Stone Road has been ploughed up. It was resolved that the Clerk would contact the tenant and request reinstatement of the footpath when the field is drilled.

5. The Community Hall Committee operational update was noted, and it was unanimously resolved to allow sleepovers to be run in accordance with the attached policy and special condition of hire.

Proposer: Paul Kitley Seconder: Tina McAulay.

6. Buckenham Wood Project Committee update

HH advised the meeting that The Norwich Fringe Project have been booked in for 9, 15, 16, 22 and 23 March 2023, to undertake the following works: finish the entrance gate, install a French drain, level off and install up to 8 additional steps, additional section of 15metres path, a new bench and hard standing.

Once completed, there will be approximately £2500 left in the green infrastructure fund for the BWPC to consider utilising.

7. The Tree Warden's tree safety inspection and risk assessment for Buckenham Wood were noted. Council was reminded that regular inspections of structures within the wood (steps, benches, gates) and removal of any dangerous rope swings must be carried out, to ensure safety of users.

The Chairman thanked AF for carrying out the tree safety inspection and risk assessment.

8. Adoption of the Local Government Association Model Councillor Code of Conduct 2020.

Proposer: Michael Green, Seconder: Tina McAulay. It was unanimously resolved that Strumpshaw Parish Council adopt the LGA Model Councillor Code of Conduct 2020 for

the newly formed Council in May.

The Monitoring Officer at Broadland District Council will provide a new Parish Council Register of Interest form for those councillors elected on 4 May 2023 to complete and submit.

#### 9. Dog poo bins update

The Clerk made a request to Lingwood and Burlingham Parish Council for an additional bin at Buckenham Road, Lingwood where the footpath leads to northern edge of Buckenham Woods. LBPC resolved not to purchase an extra dog bin but would keep it under review.

MK advised ongoing discussions with BDC, slow progress following the Contracts Officer's recent email response dated 22 February:

"After looking into the new proposed location a little further, it would seem that the entrance to the closed landfill site is not a public right of way. The landfill site here is managed by Norfolk County Council so they would need to pay for a bin to be installed and emptied in this location. We would not look to relocate our bin to here.

The footpath on the other side of the road to this entrance is a public footpath, so we could look at relocating the bin here. However, this will need to be approved by Norfolk County Council Highways. If you are able to identify a potential suitable location on this footpath for the bin, please mark it on a map for me. I will then provide this, along with a request to install a bin here to Norfolk County Council highways".

The Chairman asked our District Councillors if they would be able to intervene/assist on our behalf.

#### 10. SAM2 update

MK advised that February 20,000 vehicle recorded with the average speed at 27.2 mph, 28% speeding at 33 mph and 100 cars were recorded speeding in excess of 40 mph.

It was evident that the SAM2 is a benefit to the community, and it was noted that when the pub is busy and cars are parked on the side of the road, this also slows the traffic.

Council may wish to consider additional speed prevention measures such as requesting chicanes, speed tables and additional roundels or carriageway roundels.

The Clerk is to further chase NCC Highways Engineer for an update on the 30mp speed roundels, sunken road at junction of Mill Road and Norwich Road and the completion of footpath on north side of Norwich Road.

#### 11. 11.1. To consider the response to County Deal for Norfolk public consultation

The Council resolved not to submit a response, as it was felt there was insufficient information available to make an informed view.

#### 11.2. To consider the response for the consultation on Greater Norwich Local Plan (GNLP) Gypsy and Traveller Sites Focused Consultation

It was resolved that PK would draft the Council's response for the clerk to submit with the grounds for objection being location and proximity to the A47, overcrowding, visual impairment, road safety and hazards to children and pets, pollution and waste, amenities, noise, flood risk, commitment to enforcing the plan.

A copy of the objection letter submitted by email is filed with these minutes.

## 12. Finance reports and agree payments

- 12.1. Review of payments and income against budget
- 12.2. To approve payments and income received
- 12.3. To check the bank reconciliations
- 12.4. Reserves

It was unanimously resolved to accept the finance reports and approve the payments and income received.

MG and TM signed the reports at the end of the meeting.

## 13. Planning application: 2023/0217 - 3 The Green, Hassingham, NR13 4HQ

Proposal: single storey timber frame wrap around extension, demolition of conservatory and replacement of porch.

It was resolved to recommend approval of this application, subject to no neighbour objections.

The Clerk advised of the Broads Authority notification for consultation on application reference BA/2023/0083/FUL, repair of the existing drainage channel and extension to outflow pipe for the Pumping Station, Low Road, Strumpshaw, Norwich and requested email responses are submitted by 21 March.

## 14. Buckenham Wood Trust update - Public Session (Michael Green and Paul Kitley)

### 14.1. To receive the Buckenham Wood survey No.2 results

PK presented a PowerPoint Buckenham Woods - an opportunity for Strumpshaw and neighbouring parishes survey 2 - values, uses, expectations, (a copy is filed with these minutes).

#### Key Points:

- 60% overall voted for Buckenham Wood Trust as the name.
- 55% of those who voted and showed an interest in becoming a member, either saying 'yes' or 'maybe' also voted for Buckenham Wood Trust and their preferred name of the Trust.
- There is a clear preference from the public for Buckenham Wood Trust to be the name.
- Question 9 "Should sufficient funds be raised by all parties for the long-term care of the wood(s) and their enjoyment by the public?" 65.62% (from 224 responses) responded Yes.

### 14.2. To note the outcome of the meeting with landowner

SA and MG advised that a meeting had taken place with the landowner to discuss enabling a charitable trust to be established, which would raise the funds to cover the purchase price, legal costs, public liability insurance and ongoing maintenance costs of the woodland. The purchase price and sale of the land would be reliant upon a satisfactory land contamination survey being carried out.

MG advised that the trust constitution is under draft and would require 7 trustees, it is proposed that 2 of these trustees would be appointed by parish councils (1 to be appointed by Strumpshaw Parish Council and 1 to be appointed by Lingwood and Burlingham Parish Council).

Sheila Ashford proposed that Michael Green should be the SPC appointed trustee, this

was seconded by Paul Kitley. It was noted that Lingwood and Burlingham Parish Council would be appointing their trustee shortly.

SA thanked PK, MG and HH for their time and efforts in getting this project moving forward and advised the meeting that it is no longer a parish council matter, as it will be for the two parish council appointed trustees to appoint the remaining trustees; enabling the trust to be established and raise the funds to purchase the 7.4 acres of ancient woodland and cover the ongoing maintenance costs.

14.3. It was resolved to exclude the public and press for item 16 because their presence would be prejudicial to the public interest due to confidential nature, in accordance with the Public Bodies (admissions to meetings) Act 1960 s1(2) - commercially sensitive information.

The public meeting closed at 8:37 p.m.

15. Date of next meeting:

Tuesday 16 May 2023 Annual Parish Meeting 7:30 p.m.

followed by the Annual Parish Council meeting at 8 p.m.

Approved

Chairman:

Date:

**Strumpshaw Parish Council**  
**Summary of Receipts and Payments**

28 February 2023 (2022-2023)

All Cost Centres and Codes

**Allotments**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
500	Allotment rental income	78.00	71.50	-6.50				-6.50 (-8%)
501	Allotment Grant income							(N/A)
502	Allotment S106 income							(N/A)
503	Allotment other income							(N/A)
504	Allotment reserve - general							(N/A)
505	Allotment reserve - earmarked							(N/A)
520	Allotment Shed maintenance							(N/A)
521	Allotment Water Reservoir							(N/A)
522	Allotment shed purchase							(N/A)
523	Allotment maintenance				70.00		70.00	70.00 (100%)
<b>SUB TOTAL</b>		<b>78.00</b>	<b>71.50</b>	<b>-6.50</b>	<b>70.00</b>		<b>70.00</b>	<b>63.50 (42%)</b>

**Buckenham Wood Improve**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
701	BWD Green Infrastructure grant	5,000.00	10,992.45	5,992.45		9,585.73	-9,585.73	-3,593.28 (-71%)
702	BWD grants							(N/A)
703	BWD donations income							(N/A)
704	BWD other income							(N/A)
705	BWD reserve - general							(N/A)
706	BWD reserve - earmarked							(N/A)
721	BWD Notice Boards							(N/A)
722	BWD Cycle Stands							(N/A)
723	BWD Improvements to paths and				5,000.00	5,000.00		(0%)
<b>SUB TOTAL</b>		<b>5,000.00</b>	<b>10,992.45</b>	<b>5,992.45</b>	<b>5,000.00</b>	<b>14,585.73</b>	<b>-9,585.73</b>	<b>-3,593.28 (-35%)</b>

**Buckenham Wood Operation**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
604	BW Operational Reserve - gener		62.45	62.45	350.00	169.50	180.50	242.95 (69%)
605	BW operational reserve - earmar							(N/A)
621	BW Dog Bin Emptying & Mainte				272.00	197.60	74.40	74.40 (27%)
622	BW Administration							(N/A)
623	BW Hedge cutting				100.00		100.00	100.00 (100%)
624	BW Grant Payments to others				350.00	350.00		(0%)
625	BW general maintenance				800.00		800.00	800.00 (100%)
<b>SUB TOTAL</b>			<b>62.45</b>	<b>62.45</b>	<b>1,872.00</b>	<b>717.10</b>	<b>1,154.90</b>	<b>1,217.35 (65%)</b>

**CH Improvement & Developm**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
201	CHD grants							(N/A)

**Strumpshaw Parish Council**  
**Summary of Receipts and Payments**

28 February 2023 (2022-2023)

All Cost Centres and Codes

202	CHD Reserve - general							(N/A)
203	CHD Reserve - earmarked				1,660.00	-1,660.00	-1,660.00	(N/A)
220	CHD New Equipment	1,110.00			846.88	263.12	263.12	(23%)
250	CHD Outside Furniture	2,225.00			1,641.33	583.67	583.67	(26%)
251	CHD Outside Lighting	500.00				500.00	500.00	(100%)
252	CHD North Boundary Fence	1,000.00				1,000.00	1,000.00	(100%)
253	CHD Hall Storage Shed							(N/A)
254	CHD Boundary fences and grass							(N/A)
<b>SUB TOTAL</b>					<b>4,835.00</b>	<b>4,148.21</b>	<b>686.79</b>	<b>686.79 (14%)</b>

**CH Operation & Maintenance**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
101	CH Deposit - Ad hoc Users		-50.00	-50.00				-50.00 (N/A)
102	CH Hire Charges - Ad Hoc Users	718.00	726.13	8.13				8.13 (1%)
103	CH Hire Charges - Regular User	10,725.00	10,163.67	-561.33				-561.33 (-5%)
104	CH Storage Charges	318.00	78.00	-240.00				-240.00 (-75%)
105	CH Events organised by CHC		1,523.00	1,523.00				1,523.00 (N/A)
106	CH Additional Services							(N/A)
107	CH Partner Services		73.00	73.00				73.00 (N/A)
108	CH Grants Income							(N/A)
109	CH S106 Income							(N/A)
110	CH Operational Reserve - gener							(N/A)
111	CH Operational Reserve - earm							(N/A)
121	CH Electricity				1,094.00	659.19	434.81	434.81 (39%)
122	CH Sewerage				200.00	168.07	31.93	31.93 (15%)
123	CH Water				200.00		200.00	200.00 (100%)
124	CH Broadband				300.00	264.99	35.01	35.01 (11%)
125	CH Insurance				394.94	410.03	-15.09	-15.09 (-3%)
131	CH PAT Inspections				30.00	30.00		(0%)
132	CH Defibrillator Servicing				135.00	135.00		(0%)
133	CH Fire Alarm & Em Lighting Ser				350.00	105.00	245.00	245.00 (70%)
134	CH Fire Extinguisher Servicing &							(N/A)
135	CH Air Source Heat Pump Servic				150.00	120.00	30.00	30.00 (20%)
136	CH Intruder Alarm Servicing & M				70.00	65.00	5.00	5.00 (7%)
137	CH Misc Equipment Repairs				600.00	356.44	243.56	243.56 (40%)
138	CH Misc Equipment Replacemer		25.00	25.00	300.00	42.46	257.54	282.54 (94%)
141	CH Cleaner				1,457.50	950.00	507.50	507.50 (34%)
142	CH Antimicrobial Spraying				1,080.00		1,080.00	1,080.00 (100%)
143	CH Cleaning Consumables				100.00	116.73	-16.73	-16.73 (-16%)
144	CH Sanitary Unit				55.00		55.00	55.00 (100%)
161	CH IT Costs				65.00	77.99	-12.99	-12.99 (-19%)
162	CH Film Licence and DVDs				365.00		365.00	365.00 (100%)
163	CH Scribe Booking				382.80	348.00	34.80	34.80 (9%)
164	CH Subscriptions				30.00		30.00	30.00 (100%)
165	CH Committee Training				300.00		300.00	300.00 (100%)
166	CH Cloud Storage				320.00		320.00	320.00 (100%)
167	CH Organised Events				1,150.00	659.06	490.94	490.94 (42%)
168	CH Redecoration				1,000.00	1,864.67	-864.67	-864.67 (-86%)
181	CH strimming & grass cutting				550.00	300.00	250.00	250.00 (45%)
182	CH grounds maintenance consu				150.00	70.48	79.52	79.52 (53%)
184	CH tree & hedge maintenance				550.00		550.00	550.00 (100%)

# Strumpshaw Parish Council

## Summary of Receipts and Payments

28 February 2023 (2022-2023)

All Cost Centres and Codes

199 CH misc spend				7.67	-7.67	-7.67 (N/A)
<b>SUB TOTAL</b>	<b>11,761.00</b>	<b>12,538.80</b>	<b>777.80</b>	<b>11,379.24</b>	<b>6,750.78</b>	<b>4,628.46</b>
						<b>5,406.26 (23%)</b>

### PC Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
801	PCA Clerk Salary				4,928.00	4,258.55	669.45	669.45 (13%)
802	PCA Clerk Pension				1,158.00	1,329.39	-171.39	-171.39 (-14%)
803	PCA Clerk NI Contributions							(N/A)
804	PCA Clerk Gratuities & Severanc							(N/A)
821	PCA Training				123.00	109.00	14.00	14.00 (11%)
841	PCA Scribe Accounts				228.00	288.00	-60.00	-60.00 (-26%)
842	PCA Software Licenses				141.00	136.65	4.35	4.35 (3%)
861	PCA Parish Council Insurance				484.00	433.86	50.14	50.14 (10%)
881	PCA Stationery							(N/A)
882	PCA Subscriptions				321.00	350.20	-29.20	-29.20 (-9%)
883	PCA Internal Audit Fee				123.00	130.00	-7.00	-7.00 (-5%)
884	PCA External Audit Fee				330.00	200.00	130.00	130.00 (39%)
885	PCA Hall Hire for Meetings		-112.50	-112.50	180.00		180.00	67.50 (37%)
886	PCA General Administration Exp				480.00	288.77	191.23	191.23 (39%)
887	PCA Mileage				90.00	153.00	-63.00	-63.00 (-70%)
<b>SUB TOTAL</b>			<b>-112.50</b>	<b>-112.50</b>	<b>8,586.00</b>	<b>7,677.42</b>	<b>908.58</b>	<b>796.08 (9%)</b>

### PC Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1000	PC Precept Income	10,520.00	10,520.00					(0%)
1001	PC Stone Pit Rent Income	100.00		-100.00				-100.00 (-100%)
1002	PC Grants Income	3,575.00		-3,575.00				-3,575.00 (-100%)
1004	PC Bank Interest Income		2.86	2.86				2.86 (N/A)
1005	PC VAT Refund Income							(N/A)
1006	PC Sundry Income							(N/A)
1007	PC Donations Income							(N/A)
1008	PC CIL Mill Road Income							(N/A)
1009	PC CIL Hall Income							(N/A)
1010	PC General Reserve				400.00		400.00	400.00 (100%)
1101	PCS SAM Speed Camera Renta				41.00		41.00	41.00 (100%)
1121	PCS Bus Shelter Maintenance				25.00		25.00	25.00 (100%)
1122	PCS Bus Shelter purchase	4,150.00	3,575.00	-575.00	4,150.00	4,240.00	-90.00	-665.00 (-8%)
1132	PCS Notice board maintenance				70.00		70.00	70.00 (100%)
1141	PCS Remembrance day & Oth				25.00	25.00		(0%)
1142	PCS Strumpshaw & Hassinghan				750.00	750.00		(0%)
1143	PCS - SAM2	3,319.00	2,900.00	-419.00	3,319.00	3,401.50	-82.50	-501.50 (-7%)
<b>SUB TOTAL</b>		<b>21,664.00</b>	<b>16,997.86</b>	<b>-4,666.14</b>	<b>8,780.00</b>	<b>8,416.50</b>	<b>363.50</b>	<b>-4,302.64 (-14%)</b>

**Strumpshaw Parish Council**  
**Summary of Receipts and Payments**  
All Cost Centres and Codes

28 February 2023 (2022-2023)

**Summary**

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<b>NET TOTAL</b>	<b>38,503.00</b>	<b>40,550.56</b>	<b>2,047.56</b>	<b>40,522.24</b>	<b>42,295.74</b>	<b>-1,773.50</b>	<b>274.06 (0%)</b>
<b>V.A.T.</b>		<b>5,853.76</b>			<b>5,905.16</b>		
<b>GROSS TOTAL</b>		<b>46,404.32</b>			<b>48,200.90</b>		



**Strumpshaw Parish Council**  
**PAYMENTS (AWAITING AUTHORISATION) LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
161 CH Cleaner	16/01/2023		Santander Business Ar		Cleaning	Marie Head	X	25.00		25.00
163 BW Grant Payments to other	19/01/2023	17.01.23 8.1.	Santander Business Ar		Grant	BADCOG	X	350.00		350.00
162 PCS Strumpshaw & Hassingh	19/01/2023	17.01.23 8.2.	Santander Business Ar		Grant	Strumpshaw PCC	X	750.00		750.00
164 CHD New Equipment	20/01/2023		Santander Business Ar		Misc	Sarah Cartwright	S	21.00	4.20	25.20
164 CH Organised Events	20/01/2023		Santander Business Ar		Misc	Sarah Cartwright	X	21.00		21.00
169 BW Operational Reserve - ge	24/01/2023		Santander Business Ar		Misc	Alasdair Fraser	S	169.50	33.90	203.40
170 CH Cleaner	25/01/2023		Santander Business Ar		Cleaning	Marie Head	X	25.00		25.00
165 CH Electricity	26/01/2023		Santander Business Ar		Electric Bill	EDF	L	131.05	6.55	137.60
171 CH Cleaner	30/01/2023		Santander Business Ar		Cleaning	Marie Head	X	25.00		25.00
167 PCA Clerk Salary	31/01/2023		Santander Business Ar		Salary	Tanya Rowlandson	E	314.25		314.25
167 PCA Mileage	31/01/2023		Santander Business Ar		Salary	Tanya Rowlandson	E	12.60		12.60
168 PCA Clerk Salary	31/01/2023		Santander Business Ar		PAYE	HMRC	E	78.40		78.40
167 PCA General Administration f	31/01/2023		Santander Business Ar		Salary	Tanya Rowlandson	E	3.63		3.63
166 PCA Clerk Pension	31/01/2023		Santander Business Ar		Pension	Norfolk Pension Fund	X	122.57		122.57
172 CH Sewerage	02/02/2023		Santander Business Ar		Sewage	Wave	Z	10.00		10.00
175 CH Defibrillator Servicing	03/02/2023		Santander Business Ar		Service	Community Heartbeat	S	135.00	27.00	162.00
174 PCA Software Licenses	03/02/2023		Santander Business Ar		Software licence	Tanya Rowlandson	S	66.66	13.33	79.99
173 CH Sewerage	03/02/2023		Santander Business Ar		Sewage	Wave	Z	52.49		52.49
174 PCA General Administration f	03/02/2023		Santander Business Ar		Software licence	Tanya Rowlandson	Z	4.74		4.74
176 CH Cleaner	07/02/2023		Santander Business Ar		Cleaning	Marie Head	X	25.00		25.00
177 CH Broadband	13/02/2023		Santander Business Ar		Broadband	Plusnet	S	24.06	4.81	28.87
179 CH Cleaner	13/02/2023		Santander Business Ar		Cleaning	Marie Head	X	25.00		25.00
178 CH Organised Events	13/02/2023		Santander Business Ar		Cheese & Wine Quiz	Sophie West	X	282.59		282.59
181 CH Organised Events	15/02/2023		Santander Business Ar		Misc	Sarah Cartwright	S	1.57	0.32	1.89
181 CH misc spend	15/02/2023		Santander Business Ar		Misc	Sarah Cartwright	S	4.10	0.82	4.92
181 CH misc spend	15/02/2023		Santander Business Ar		Misc	Sarah Cartwright	S	3.57	0.71	4.28
182 CH Misc Equipment Replacen	20/02/2023		Santander Business Ar		Misc	Bob Hunt	S	29.97	5.99	35.96
183 PCS - SAM2	21/02/2023		Santander Business Ar		Misc	Paul Kitley	S	82.50	16.50	99.00
187 CH Cleaner	23/02/2023		Santander Business Ar		Cleaning	Marie Head	X	25.00		25.00
188 CH Electricity	24/02/2023		Santander Business Ar		Electric Bill	EDF	L	106.85	5.34	112.19
184 PCA General Administration f	28/02/2023		Santander Business Ar		Salary	Tanya Rowlandson	E	4.25		4.25
184 PCA Clerk Salary	28/02/2023		Santander Business Ar		Salary	Tanya Rowlandson	E	314.05		314.05
186 PCA Clerk Salary	28/02/2023		Santander Business Ar		PAYE	HMRC	E	78.60		78.60

**Strumpshaw Parish Council**  
**PAYMENTS (AWAITING AUTHORISATION) LIST**

<b>Voucher</b>	<b>Code</b>	<b>Date</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheque No</b>	<b>Description</b>	<b>Supplier</b>	<b>VAT Type</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
189	CH Cleaner	28/02/2023		Santander Business A		Cleaning	Marie Head	X	25.00		25.00
185	PCA Clerk Pension	28/02/2023		Santander Business A		Pension	Norfolk Pension Fund	X	122.57		122.57
								<b>Total</b>	<b>3,472.57</b>	<b>119.47</b>	<b>3,592.04</b>

## Strumpshaw Parish Council

### RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
173	CH Events organised by CHC	19/01/2023		Santander Business Ar		Cheese & Wine Quiz	Lisa Smith	E	60.00		60.00
174	CH Events organised by CHC	20/01/2023		Santander Business Ar		Cheese & Wine Quiz	Mark Hopkins	E	60.00		60.00
176	CH Hire Charges - Regular U	23/01/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	31.25		31.25
176	CH Hire Charges - Regular U	23/01/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	31.25		31.25
176	CH Hire Charges - Regular U	23/01/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	31.25		31.25
176	CH Hire Charges - Regular U	23/01/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	31.25		31.25
176	CH Hire Charges - Regular U	23/01/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	31.25		31.25
176	CH Hire Charges - Regular U	23/01/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	31.25		31.25
176	CH Hire Charges - Regular U	23/01/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	31.25		31.25
176	CH Hire Charges - Regular U	23/01/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	31.25		31.25
176	CH Hire Charges - Regular U	23/01/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	31.25		31.25
176	CH Hire Charges - Regular U	23/01/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	31.25		31.25
176	CH Hire Charges - Regular U	23/01/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	31.25		31.25
176	CH Hire Charges - Regular U	23/01/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	31.25		31.25
176	CH Hire Charges - Regular U	23/01/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	31.25		31.25
176	CH Hire Charges - Regular U	23/01/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	31.25		31.25
176	CH Hire Charges - Regular U	23/01/2023		Santander Business Ar		Hall Hire fees	Wensum Arts	E	31.25		31.25
175	CH Events organised by CHC	23/01/2023		Santander Business Ar		Cheese & Wine Quiz	Frances Rump	E	60.00		60.00
177	CH Events organised by CHC	24/01/2023		Santander Business Ar		Cheese & Wine Quiz	Elaine Turner	E	60.00		60.00
178	CH Events organised by CHC	25/01/2023		Santander Business Ar		Cheese & Wine Quiz	Carly Rutter	E	60.00		60.00
181	CH Hire Charges - Regular U	26/01/2023		Santander Business Ar		Hall Hire fees	Hayley Dugdale	E	9.39		9.39
187	BWD Green Infrastructure gr	27/01/2023		Santander Business Ar		Broadland DC Green Infrastruc	Broadland District Council	X	2,406.72		2,406.72
182	CH Events organised by CHC	28/01/2023		Santander Business Ar		Cheese & Wine Quiz	Hannah Biss	E	60.00		60.00
183	CH Events organised by CHC	28/01/2023		Santander Business Ar		Cheese & Wine Quiz	Trudi Halls	E	60.00		60.00
185	CH Hire Charges - Regular U	31/01/2023		Santander Business Ar		Hall Hire fees	Yare Folk	E	25.00		25.00
185	CH Hire Charges - Regular U	31/01/2023		Santander Business Ar		Hall Hire fees	Yare Folk	E	25.00		25.00
185	CH Hire Charges - Regular U	31/01/2023		Santander Business Ar		Hall Hire fees	Yare Folk	E	25.00		25.00
185	CH Hire Charges - Regular U	31/01/2023		Santander Business Ar		Hall Hire fees	Yare Folk	E	25.00		25.00
184	CH Events organised by CHC	31/01/2023		Santander Business Ar		Cheese & Wine Quiz	Yare Folk	E	60.00		60.00
180	CH Hire Charges - Regular U	01/02/2023		Santander Business Ar		Hall Hire fees	Strumpshaw Brownies	E	9.38		9.38
180	CH Hire Charges - Regular U	01/02/2023		Santander Business Ar		Hall Hire fees	Strumpshaw Brownies	E	9.38		9.38
180	CH Hire Charges - Regular U	01/02/2023		Santander Business Ar		Hall Hire fees	Strumpshaw Brownies	E	9.38		9.38
186	CH Deposit - Ad hoc Users	03/02/2023		Santander Business Ar		Hall Hire fees	Brundall Twinning Associatio	E	50.00		50.00
186	CH Hire Charges - Ad Hoc Use	03/02/2023		Santander Business Ar		Hall Hire fees	Brundall Twinning Associatio	E	58.00		58.00
189	CH Hire Charges - Regular U	07/02/2023		Santander Business Ar		Hall Hire fees	Tai Chi 4 Health	E	12.50		12.50
189	CH Hire Charges - Regular U	07/02/2023		Santander Business Ar		Hall Hire fees	Tai Chi 4 Health	E	12.50		12.50
189	CH Hire Charges - Regular U	07/02/2023		Santander Business Ar		Hall Hire fees	Tai Chi 4 Health	E	12.50		12.50

## Strumpshaw Parish Council

### RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
189	CH Hire Charges - Regular U	07/02/2023		Santander Business A		Hall Hire fees	Tai Chi 4 Health	E	12.50		12.50
188	BW Operational Reserve - ge	08/02/2023		Santander Business A		Misc	Norwich Centenary Rotary	X	62.45		62.45
191	CH Hire Charges - Regular U	10/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E			
191	CH Hire Charges - Regular U	10/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	25.00		25.00
191	CH Hire Charges - Regular U	10/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	25.00		25.00
191	CH Hire Charges - Regular U	10/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E			
191	CH Hire Charges - Regular U	10/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	12.50		12.50
191	CH Hire Charges - Regular U	10/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	12.50		12.50
191	CH Hire Charges - Regular U	10/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	12.50		12.50
191	CH Hire Charges - Regular U	10/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E			
191	CH Hire Charges - Regular U	10/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	25.00		25.00
191	CH Hire Charges - Regular U	10/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E			
191	CH Hire Charges - Regular U	10/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	12.50		12.50
191	CH Hire Charges - Regular U	10/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	12.50		12.50
191	CH Hire Charges - Regular U	10/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	12.50		12.50
191	CH Hire Charges - Regular U	10/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	12.50		12.50
192	CH Hire Charges - Regular U	10/02/2023		Santander Business A		Hall Hire fees	Alex Goodson	E			
192	CH Hire Charges - Regular U	10/02/2023		Santander Business A		Hall Hire fees	Alex Goodson	E	12.50		12.50
192	CH Hire Charges - Regular U	10/02/2023		Santander Business A		Hall Hire fees	Alex Goodson	E	12.50		12.50
192	CH Hire Charges - Regular U	10/02/2023		Santander Business A		Hall Hire fees	Alex Goodson	E	12.50		12.50
193	CH Hire Charges - Regular U	13/02/2023		Santander Business A		Hall Hire fees	Pam Horrex	E	12.50		12.50
193	CH Hire Charges - Regular U	13/02/2023		Santander Business A		Hall Hire fees	Pam Horrex	E	12.50		12.50
193	CH Hire Charges - Regular U	13/02/2023		Santander Business A		Hall Hire fees	Pam Horrex	E	12.50		12.50
194	CH Events organised by CHC	13/02/2023		Santander Business A		Cheese & Wine Quiz	Sarah Cartwright	X	510.00		510.00
190	CH Deposit - Ad hoc Users	14/02/2023		Santander Business A		Hall Hire fees	Strumpshaw Brownies	E	100.00		100.00
195	CH Hire Charges - Ad Hoc Us	18/02/2023		Santander Business A		Hall Hire fees	Natalie Hall	E	27.19		27.19
196	CH Hire Charges - Regular U	20/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	12.50		12.50
196	CH Hire Charges - Regular U	20/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	12.50		12.50
196	CH Hire Charges - Regular U	20/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	12.50		12.50
196	CH Hire Charges - Regular U	20/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	12.50		12.50
196	CH Hire Charges - Regular U	20/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	25.00		25.00
196	CH Hire Charges - Regular U	20/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	25.00		25.00
196	CH Hire Charges - Regular U	20/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	12.50		12.50
196	CH Hire Charges - Regular U	20/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	25.00		25.00
196	CH Hire Charges - Regular U	20/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	25.00		25.00
196	CH Hire Charges - Regular U	20/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	25.00		25.00
196	CH Hire Charges - Regular U	20/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	25.00		25.00
196	CH Hire Charges - Regular U	20/02/2023		Santander Business A		Hall Hire fees	Gigglefit	E	25.00		25.00

**Strumpshaw Parish Council  
RECEIPTS LIST**

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
196	CH Hire Charges - Regular U	20/02/2023		Santander Business Ac		Hall Hire fees	Gigglefit	E	12.50		12.50
197	CH Hire Charges - Regular U	23/02/2023		Santander Business Ac		Hall Hire fees	Alex Goodson	E	12.50		12.50
197	CH Hire Charges - Regular U	23/02/2023		Santander Business Ac		Hall Hire fees	Alex Goodson	E	12.50		12.50
197	CH Hire Charges - Regular U	23/02/2023		Santander Business Ac		Hall Hire fees	Alex Goodson	E	12.50		12.50
197	CH Hire Charges - Regular U	23/02/2023		Santander Business Ac		Hall Hire fees	Alex Goodson	E	12.50		12.50
198	CH Hire Charges - Regular U	24/02/2023		Santander Business Ac		Hall Hire fees	Yare Folk	E	25.00		25.00
198	CH Hire Charges - Regular U	24/02/2023		Santander Business Ac		Hall Hire fees	Yare Folk	E	25.00		25.00
198	CH Hire Charges - Regular U	24/02/2023		Santander Business Ac		Hall Hire fees	Yare Folk	E	25.00		25.00
199	CH Hire Charges - Regular U	27/02/2023		Santander Business Ac		Hall Hire fees	Wensum Arts	E	31.25		31.25
199	CH Hire Charges - Regular U	27/02/2023		Santander Business Ac		Hall Hire fees	Wensum Arts	E	31.25		31.25
199	CH Hire Charges - Regular U	27/02/2023		Santander Business Ac		Hall Hire fees	Wensum Arts	E	31.25		31.25
199	CH Hire Charges - Regular U	27/02/2023		Santander Business Ac		Hall Hire fees	Wensum Arts	E	31.25		31.25
199	CH Hire Charges - Regular U	27/02/2023		Santander Business Ac		Hall Hire fees	Wensum Arts	E	31.25		31.25
199	CH Hire Charges - Regular U	27/02/2023		Santander Business Ac		Hall Hire fees	Wensum Arts	E	31.25		31.25
199	CH Hire Charges - Regular U	27/02/2023		Santander Business Ac		Hall Hire fees	Wensum Arts	E	31.25		31.25
199	CH Hire Charges - Regular U	27/02/2023		Santander Business Ac		Hall Hire fees	Wensum Arts	E	31.25		31.25
199	CH Hire Charges - Regular U	27/02/2023		Santander Business Ac		Hall Hire fees	Wensum Arts	E	31.25		31.25
199	CH Hire Charges - Regular U	27/02/2023		Santander Business Ac		Hall Hire fees	Wensum Arts	E	31.25		31.25
199	CH Hire Charges - Regular U	27/02/2023		Santander Business Ac		Hall Hire fees	Wensum Arts	E	31.25		31.25
199	CH Hire Charges - Regular U	27/02/2023		Santander Business Ac		Hall Hire fees	Wensum Arts	E	31.25		31.25
199	CH Hire Charges - Regular U	27/02/2023		Santander Business Ac		Hall Hire fees	Wensum Arts	E	31.25		31.25
199	CH Hire Charges - Regular U	27/02/2023		Santander Business Ac		Hall Hire fees	Wensum Arts	E	31.25		31.25
199	CH Hire Charges - Regular U	27/02/2023		Santander Business Ac		Hall Hire fees	Wensum Arts	E	31.25		31.25
199	CH Hire Charges - Regular U	27/02/2023		Santander Business Ac		Hall Hire fees	Wensum Arts	E	31.25		31.25
									<b>Total</b>		<b>5,281.89</b>
											<b>5,281.89</b>

**Strumpshaw Parish Council**  
**RECONCILIATION - Santander Savings Account**

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From Accounts .....	£34,236.90
Payments not cashed ..... Add .....	
Receipts not entered ..... Subtract .....	
<hr/>	
<b>Statement should be .....</b>	<b>£34,236.90</b>

**Strumpshaw Parish Council**  
**RECONCILIATION - Santander Business Account**

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From Accounts .....	£1,788.53
Payments not cashed ..... Add .....	£347.55
Receipts not entered ..... Subtract .....	£847.50
<hr/>	
<b>Statement should be .....</b>	<b>£1,288.58</b>

**Strumpshaw Parish Council**  
**Reserves Balance**  
**2022-2023**

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<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
<b>Capital</b>					
Buckenham Wood Maintenance	2,018.00		169.50	62.45	1,910.95
Community Hall Operation & m:	12,678.60		6,750.78	12,538.80	18,466.62
Com Hall Grounds Improvemen	8,956.45		4,148.21		4,808.24
Allotments Reserve	1,336.00			71.50	1,407.50
Parish Council General Reserve	400.00	400.00			800.00
Buckenham Wood Green Infrs	10,772.00		14,585.73	10,992.45	7,178.72
Bus Shelter		665.00	4,240.00	3,575.00	0.00
SAM2		535.00	3,401.50	2,900.00	33.50
<b>Total Capital</b>	<b>36,161.05</b>	<b>1,600.00</b>	<b>33,295.72</b>	<b>30,140.20</b>	<b>34,605.53</b>
<b>TOTAL RESERVE</b>	<b>36,161.05</b>	<b>1,600.00</b>	<b>33,295.72</b>	<b>30,140.20</b>	<b>34,605.53</b>
<b>GENERAL FUND</b>					1,417.97
<b>TOTAL FUNDS</b>					36,023.50