

Strumpshaw Parish Council

Minutes

Parish Council Meeting held at 7:30 pm. on Tuesday 19 September 2023 at Strumpshaw Community Hall, Mill Road, Strumpshaw, NR13 4FS.

Present: Michael Green (Chair), Stuart Blyth, Will Faulkner, Martin Kentish, Paul Kitley, Tina McAulay, and Martin (Olly) Page.

In attendance: Tanya Rowlandson (Clerk), District Councillor Jan Davis, Sarah Cartwright (CHC Chairman), Hilary Hammond (BWPC Chairman) and four members of the public

1. Apologies for absence

Buckenham Wood Tree Warden Alasdair Fraser, County Councillor Andrew Proctor, and District Councillor Eleanor Laming - noted.

2. Declarations of interest

None.

3. Minutes of the previous meeting

It was resolved to approve the minutes of the parish council meeting held on 18 July 2023. The minutes were signed by the Chair, MG.

4. Matters arising

4.1. To arrange meeting with representatives from Strumpshaw Parochial Church Council, Lingwood and Burlingham Parish Council and Strumpshaw Parish Council to discuss ideas and funding the Parish News magazine. LBPC have recently donated £500. MG and MK agreed to represent SPC.

4.2. Response to Broadland District Council's consultation on the proposed Public Space Protection Order required by 29 September. Councillors to email their responses and any comments to the Clerk by 28 September.

The PSPO will cover the administrative district of Broadland and will seek to prohibit vehicles being used in a manner which cause detrimental impact on the wider community and provide Police and Councils with powers to act swiftly and quickly where it is believed those activities are taking place.

Evidence identifies that the proposed PSPO is in operation from 18:00 Thursday to 06:00 Tuesday as the majority of the activity takes place over weekends and in particular, on bank holidays.

PSPO's can be made for a period up to three years from the date of decision, with a built-in review at the end of the first 12 months of operation. This will enable evidence of impact to be reviewed and any necessary variation to the Order be made, should evidence show displacement to the operational times has occurred.

BDC welcomes answers to the following questions and any other comments on the proposal by the 29th of September 2023:

- 1) Do you agree with the proposed PSPO being applied across district?
- 2) Do you agree with the proposed regulatory controls in the draft PSPO?

3) Do you agree with the proposed period of operation of the draft PSPO?

5. Public participation and receipt of reports from county and district councillors

Cllr Jan Davis read out highlights from the district councillors report.

Apologies were received from County Councillor Andrew Proctor; copies of both reports are filed with these minutes.

Public forum:

Reviewing the Strumpshaw Neighbourhood Plan. A MOP urged Council to pay special attention to retain the village identity when reviewing the NP to ensure the clearly defined countryside boundaries are retained, due to the village being in the middle of the two development areas of Brundall and Lingwood and the village identity could become lost and blurred if development permitted opposite Mill Road.

The council may wish to recruit residents from Mill Road onto the NP review working group?

2 MOPs volunteered to assist with trimming back the overgrowth by the bus stop opposite The Shoulder of Mutton, as it was noted that passengers waiting was not visible, nor could they see approaching buses.

6. Community Hall Committee operation update presented by Sarah Cartwright

The full report is filed with these minutes.

The CHC sought Council approval to authorise the £5.35 monthly Ecologi business plan to enable the CH to become Net Zero.

It was resolved by Council (one abstention) to authorise the monthly £5.35 Ecologi business plan. Proposer: Tina McAulay, Seconder: Olly Page.

7. Buckenham Wood Project Committee update presented by Hilary Hammond

The full report is filed with these minutes.

7.1. It was resolved by Council to accept the recommendations of the BWPC and authorise £110 to purchase the two magnetic signs for the two noticeboards within Buckenham Wood.

7.2. Council furthermore resolved to request that BDC offer the remaining funds to the Buckenham Ancient Woodland Trust to assist with their activities in obtaining and making the central section of the woodland publicly available and accessible.

7.3. As the project has now completed, Council resolved to accept the BWPC recommendation to disband the BWPC.

The ongoing maintenance and costs of Buckenham Wood were brought to Council's attention (see full report filed with these minutes).

8. Buckenham Ancient Woodland Trust update presented by Michael Green

- Submitted a large bid in August to Greater Norwich Growth Board's Investment & Infrastructure Fund, in partnership with Broadland District Council.

- Awarded £5,000 by Strumpshaw Trust to enable BAWT to undertake an Environment Assessment of the land to be purchased.
- Expression of interest submitted to the Community Ownership Fund operated Department for Levelling Up, Housing and Communities.
- An application to a private family trust for £30,000 is planned.

BAWT meets monthly on the second Thursday, 7:30 p.m. at Lingwood Village Hall, all welcome.

9. Co-option to fill the vacancy of parish councillor

It was unanimously resolved to co-opt Will Faulkner onto the parish council.
Proposer: Paul Kitley, Seconder: Olly Page.

MG welcomed Will on board.

10. NPTS whole council training feedback

Council felt that the training provided by NPTS on 12 September was worthwhile and that ongoing training should be built into the budget each year.

11. Provision of dog poo bins update by Olly Page

OP advised the meeting that Pages Garage have purchased and installed the new dog poo bin on Mill Road, with agreement to initially fund the fortnightly* emptying of this bin for up to 5 years. *Will be reviewed if weekly emptying required.

OP is hopeful that another local business will take up funding and sponsoring a further new dog poo bin near The Shoulder of Mutton.

The Clerk advised that BDC have applied to NCC to relocate the dog poo bin located on Barn Hill to the Stone Pit landfill entrance.

12. Speeding issues and SAM2 update by Martin Kentish

The SAM2 figures show that 65 mph is quite common, but the average speed recorded is 38 mph. Traffic is forced to slow down when larger events are held at The Shoulder of Mutton and cars park along the road. MK would like the highways to consider different methods of achieving lower speeds through the village be it through speed tables or the road narrowing at either end and would wish to hold a public information and consultation event to try and achieve a safer and less speeding environment.

MK to submit monthly data to the police and clerk for publishing on the parish council website.

13. Clerk update

13.1. Parish Partnership bid for a footway on Norwich Road, awaiting response from County Highways Engineer (PS) if feasible (clerk emailed 1 September). Bid application deadline for submission 8 December 2023. Initial cost estimates £24,000, £5,000 available from County Councillor Andrew Proctor's members division fund. Parish Council to fund £7,000.

Discussion with Helen Sibley at BDC possibility of grant funding through Green Infrastructure fund as BDC keen to support projects which encourage people to use their local green spaces on foot, footway would link up with public footpaths. Detailed costs and timeframe will be required to support an application.

- 13.2. New parish council website <https://www.strumpshawpc.info/>
Steve Jackman has completed his checks including the mobile version and the accessibility compliance and submitted the site to Google for indexing. Can contact SJ if any issues or need further support. SB to be another website editor. Norfolk Parishes website will cease 31 September.

14. Broadland District Council's consultation on the submitted Lingwood & Burlingham Neighbourhood Plan (to be submitted by 12 October)

MG invited councillor comments, initial comments given were to address speeding and parking issues. Importance given to green spaces and access to nearby nature reserves and noticeboards with more information of the individual green space.

MG to provide Clerk with Council response.

15. Review of the Strumpshaw Neighbourhood Plan

It was resolved that the working group should begin in the new year and should agree how long it will take complete the review, whether the council should bring in external consultants to assist with the review. The working group should be a mixture of councillors and residents, with a further invitation in the next edition of the parish news for residents to come forward.

The Clerk will contact external consultants for their rates (list provided by the NPT at BDC).

16. Remembrance Day poppy wreath

It was resolved to donate £25.00 to the RBL for the purchase of the poppy wreath for Remembrance Day. The clerk will liaise with the PCC for the order and payment of the wreath.

17. Conclusion of external audit report by PKF for financial year end 31 March 2023

Council noted the external auditors report, on next year's AGAR the clerk will need to include comments in box 8 "Restated" £72,822 (£69,583) purchase of SAM2 £3,319

18. Finance reports and agree payments

The finance reports listing payments awaiting authorisation and income received, bank reconciliations and reserves balances were circulated to all councillors - copies are at the end of these minutes.

It was resolved to accept the finance reports and approve the payments and income received.

TM and PK signed the reports and bank reconciliations.

19. Planning Application 2023/2642 - Surrey Cottage, 9 Chapel Road Strumpshaw, NR13 4PA. Conversion of garage to provide garden room, office and overspill sleeping accommodation for main house. Two new windows to side elevation of main house.

The parish council supports the application and recommends approval but would wish to see recycled materials used where possible.

20. Date of next meeting Tuesday 21 November 2023 at 7:30 pm.

The meeting closed at 8:47 pm.

Approved

Chairman:

Date: